

SEELEY LAKE SEWER DISTRICT
SCHEDULED REGULAR BOARD MEETING
January 18, 2018

ROLL CALL

Mike Boltz	President	PRESENT	Mike Lindemer	Vice President	PRESENT
Bob Skiles	Director	PRESENT	Davy Good	Director	ABSENT
Mark Butcher	Director	ABSENT	Felicity Derry	Secretary	PRESENT
Greg Robertson	Missoula Co	ABSENT*	Kim Myre	Missoula Co	PRESENT

* Present via phone at 6:14pm
Public Attendance - Appendix A

OPENING:

The meeting was called to order by Mike Boltz at 5:33pm at The County Offices, located on Highway 83 N.

PUBLIC COMMENTS:

None

CORRESPONDENCE:

None

MINUTES:

November 8, 2017 & December 21, 2017

The minutes of the board meeting held on November 8, 2017 were presented to the Board for review. Felicity Derry informed the Board that the copy of the minutes that had been circulated to the Board and approved at the December meeting was the incorrect copy, and then noted the change. The minutes for the board meeting held on December 21, 2017 were presented to the Board for review.

Bob Skiles moved to approve the minutes of board meetings held on November 8, 2017 and on December 21, 2017 as presented. Mike Lindemer seconded the motion, which was then passed.

INVOICES:

December 2017

Felicity Derry reviewed the invoices for the Board. Mike Lindemer questioned how much of the PartnersCreative invoices were covered by the grant. Felicity Derry noted that it was about half. Discussion followed.

Bob Skiles moved to approve and pay all of the December 2017 invoices as presented. Mike Lindemer seconded the motion, which was then passed unanimously.

FINANCIAL REPORTS:

October 2017

Felicity Derry reviewed the October 2017 financial reports for the Board, noting that it had been a fairly quiet month with the usual transactions.

Bob Skiles moved to approve the financial reports for October 2017 as presented. Mike Lindemer seconded the motion, which was then passed unanimously.

Felicity Derry informed the Board that the District's 2017 financial reports were filed with the Department of Administration before the end of the year as required, and they had been accepted.

Felicity Derry asked if LOR had been informed that the protest had failed and the project was moving forward. Mike Lindemer said that Greg Robertson was going to let LOR know what the next step was. Kim Myre asked if the funds had been released. Felicity Derry replied that to date LOR had not given the District notice that the funds were available for use.

MANGER'S REPORT:

Felicity Derry noted that Greg Robertson had sent over paperwork for a Renewable Resources Grant (RRGL) for the Board to review. It would be used for the Phase II collection system.

Bob Skiles moved to approve the application for the RRGL grant. Mike Lindemer seconded the motion, which was then passed.

OLD BUSINESS:

None

NEW BUSINESS:

Resolution#01042018

Felicity Derry informed the Board that this was for an application to Treasure State Endowment Program (TSEP) for a \$15,000 grant for the Phase II collection system.

Mike Lindemer moved to approve and have the chair sign Resolution#01042018. Bob Skiles seconded the motion, which was then passed unanimously.

The Board voted as follows on Resolution #01042018:

Board Member	Yeas	Nays	Absent
Mike Boltz	X		
Mike Lindemer	X		
Bob Skiles	X		
Mark Butcher			X
Davy Good			X

Resolution #01042018 was passed approving the application for a TSEP grant.

Notice to Proceed

Felicity Derry informed the Board that there were two notices. One was a notice to proceed for the completion of design and to ready Phase I for bidding. The other was to approve the technical memorandums. Also included was the letter from Great West Engineering (GWE) to Greg Robertson listing the items needed to resume design work and an engineering amendment totaling \$166,300. Not included in that amendment was the grant administration at a cost of \$80,000. Discussion followed on the amendment and the project timeline.

Greg Robertson joined the meeting via phone, with an extremely poor reception, at 6:14pm. Mike Boltz questioned that the plan to go through the school property had been deleted, and the other plan was being used. Greg Robertson replied that he was not aware that the plan had changed. The direction that GWE received was that the forcemain was to run along the road through the one parcel, it would then drop down onto the high school property, and onto the DNRC land following the access road to the treatment facility. Mike Lindemer questioned that it would not go from Lindsey's up Locust Lane. Greg Robertson said that option was reviewed, but it had a significantly higher cost that was beyond the available budget. At that point, the numbers were fixed. Mike Boltz asked if the location had not been changed why would the District be charged an additional \$65,000 to evaluate the location of the main. Greg Robertson said that the District had to furnish the geotechnical information to the contractor in the bid documents. If there was significant excavation the contractor would know what they would be getting into, whereby lowering the construction rate. There would be a bore under the creek by the high school. The contractor had to know what the underground conditions were, or they would build that risk into their bid. The District wanted to give the contractor a reasonable assurance that they would not get into anything that might be unexpected. It was part of the bid documents as risk management. Mike Lindemer questioned that the \$65,000 was included in the numbers that were presented to the public. Greg Robertson confirmed that it was. It was all in the budget. Also included were the borings for the treatment facility.

Mike Boltz noted that the District would be responsible for the easements and accesses. Greg Robertson said that was how it was planned. The easement across the high school property should not be an issue, as they had already talked to the administration. It would give them a convenient place to tie in.

Mike Boltz noted that the reception was so bad it was hard to understand what Greg Robertson was saying and the Board would take a vote. Greg Robertson said that he wanted to make sure that the Board was comfortable with the process. The Board did not have any further questions. At this time Greg Robertson left the meeting.

Mike Lindemer moved to approve the notice to proceed and the technical memorandums. Bob Skiles seconded the motion, which was then passed unanimously.

NEXT REGULARLY SCHEDULED MEETING: February 15, 2018

ADJOURNMENT OF MONTHLY BOARD MEETING:

Mike Boltz adjourned the meeting at 6:26pm.

Attest:

Mike Boltz, President

Felicity Derry, Secretary