

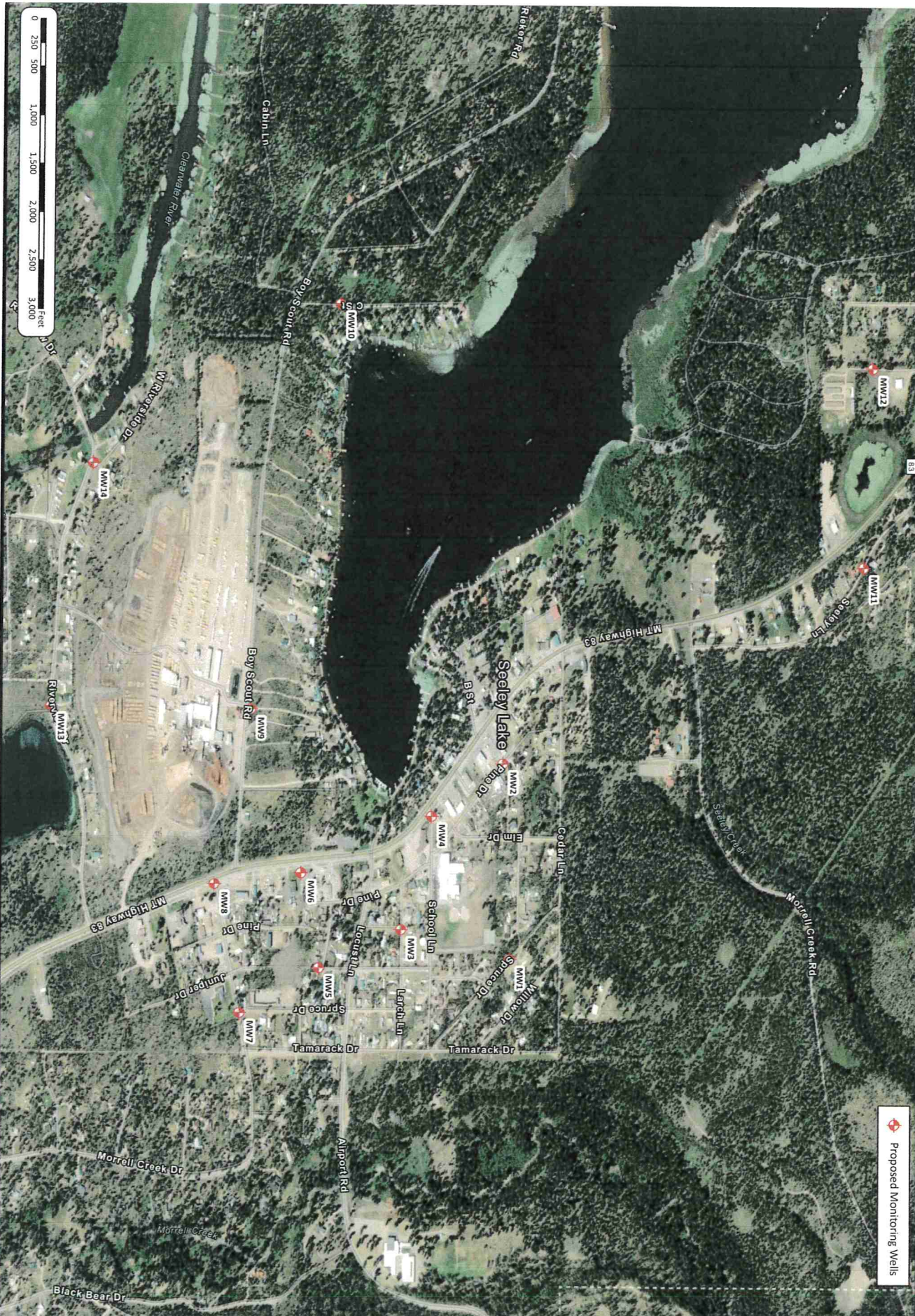
Seeley Lake Sewer District
REGULAR BOARD MEETING AGENDA

DATE: Thursday, October 20, 2022
PLACE: **The Barn, 2920 Highway 83, Seeley Lake & Virtual Meeting via Zoom**
Computer: <https://us02web.zoom.us/j/82671415251?pwd=MnB4enFgZ2swcTR2YjRnQjEvOUVRdz09>
Telephone: 1 669 900 6833
Meeting ID: 826 7141 5251
Password: 821600
TIME: 6:00 p.m.

ROLL CALL

Tom Morris, President	O	05/2024
Pat Goodover, Vice President	O	05/2026
Jason Gilpin, Director	O	05/2024
Cheri Thompson, Director	O	05/2026
Troy Spence, Director	O	05/2026
Felicity Derry, Secretary	O	

1. OPENING: Scheduled for 6:00 PM Via Zoom
2. APPROVAL OF AGENDA:
3. PRESIDENT’S COMMENTS:
4. PUBLIC COMMENT: On Items not on the Agenda of the Meeting and within the Jurisdiction of the Sewer District [MCA 2-3-103 (1)a]
5. NEW BUSINESS: a) WET Presentation – Monitoring Well Sites & Engineering -*Discussion/Action*
6. CORRESPONDENCE: None
7. MINUTES: September 15, 2022 - *Action*
8. FINANCIAL REPORTS: a) Invoices – *Action*
b) August 2022
9. MANAGER’S REPORT: Status Report
10. UNFINISHED BUSINESS: a) Action Plan for 2021-2022 Committee Reports
i. Pathfinder Article & Email Newsletter - *Discussion/Action*
b) Mission Update – *Discussion/Action*
c) eDNA Sampling - *Discussion/Action*
d) Test Result Map – *Discussion/Action*
e) WET Sample Well Drilling - *Discussion/Action*
11. NEW BUSINESS: b) Bank Account Signatories - *Discussion/Action*
c) Community Needs Assessment - *Discussion/Action*
12. NEXT SCHEDULED MEETING: November 17, 2022
13. AGENDA ITEMS FOR NEXT SCHEDULED MEETING:
14. ADJOURNMENT:



Proposed Monitoring Wells

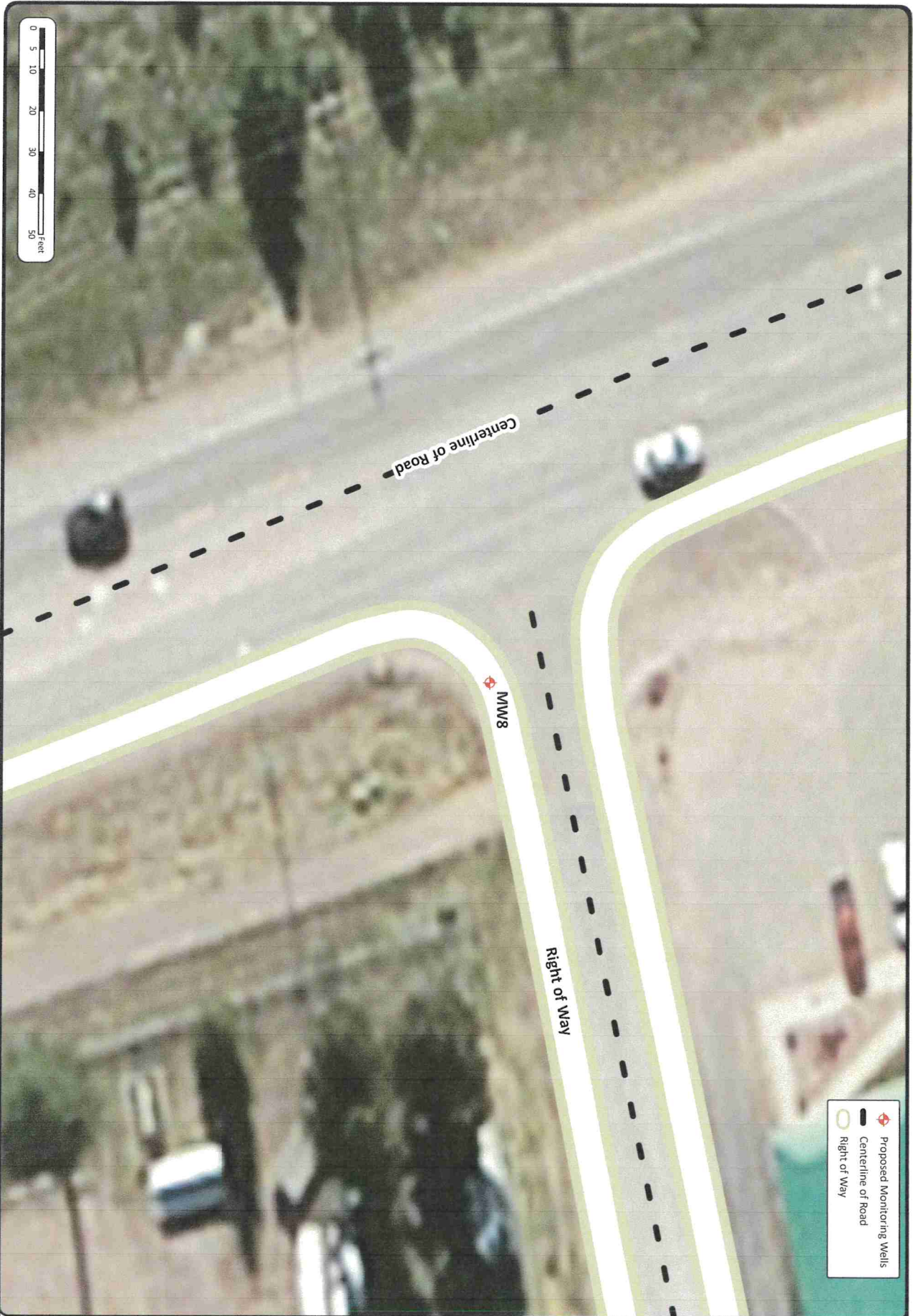


PROPOSED MONITORING WELLS
 SEELEY LAKE, MT MISSOULA COUNTY
FIGURE 1
 JOB# SEELEYLAKEM01
 DATE 9/29/2022
 Path: M:\SEELEYLAKEM01\GIS\Monitor\mgt\res\Monitor\gishel\4e\aprx_Author -Carney

NOTES

NO.	DESCRIPTION	DATE	DRAFT	REVIEW
1				
2				
3				
4				
5				



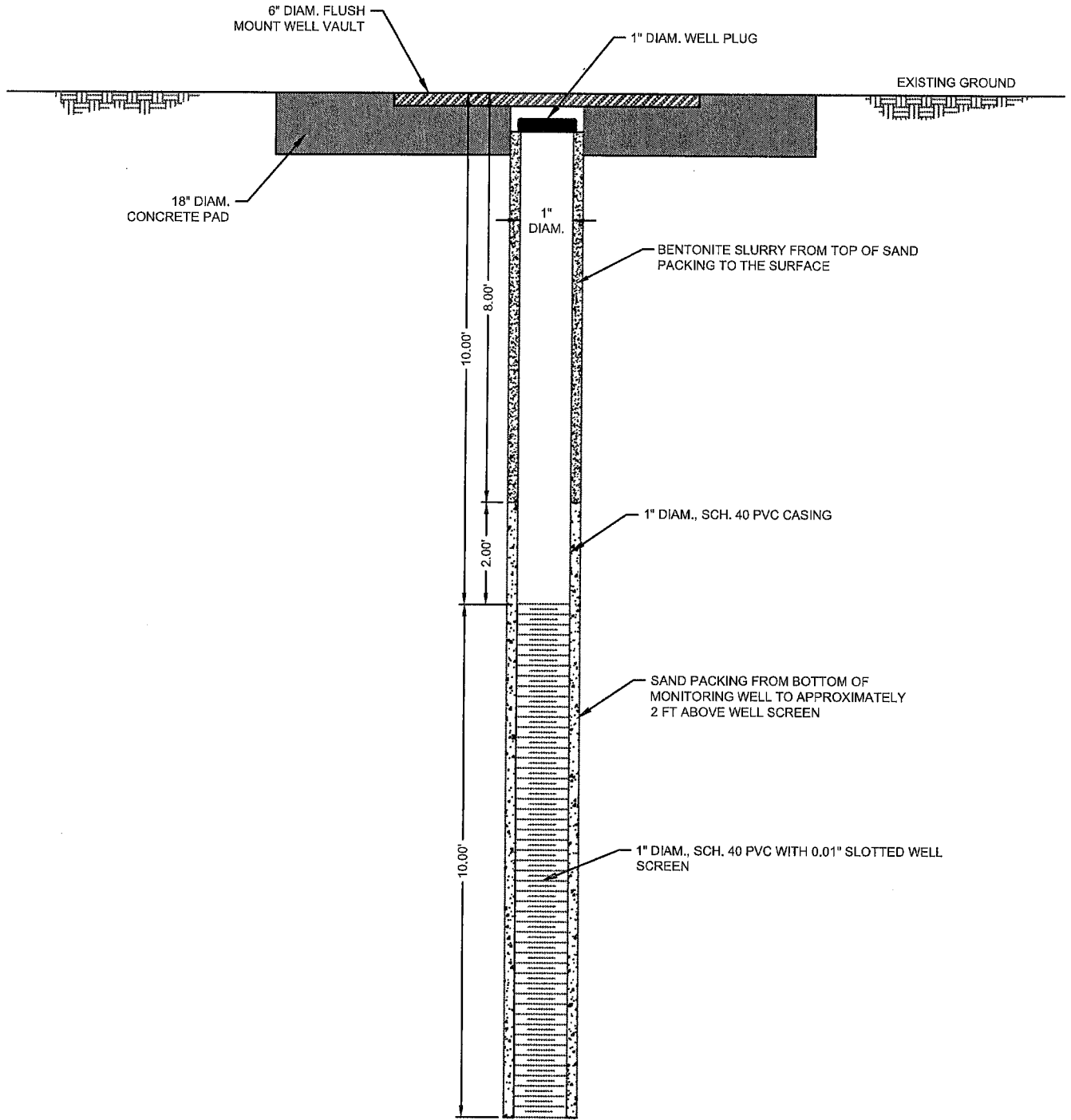


MONITORING WELL LOCATION DETAIL	
SEELEY LAKE, MT MISSOULA COUNTY	
FIGURE 2	JOB#: SEELEYLAKE01
	DATE 9/30/2022
Path: M:\SEELEYLAKE01\GIS\MonitoringWellSite\MonitoringWellSite.aprx, Author: rlsarney	

NOTES:
All monitoring wells will be placed in Right of Way.

NO.	DESCRIPTION	DATE	DRAFT	REVIEW
1				
2				
3				
4				
5				





SECTION

MONITORING WELL
NOT TO SCALE

M:\SEELEY LAKE\M01\CAD\SC-DT01-SEELEY LAKE.dwg PLOT DATE 2022-10-3 11:30 USER: wks088



**MONITORING WELL
DETAIL**

PROJECT NAME: SEELEY LAKE GROUNDWATER MONITORING WELLS
LOCATION: SEELEY LAKE, MT
FILE NO. SC-DT01-SEELEY LAKE.dwg

JOB NO: 2022.1503
DATE: 10/3/22
DRAFTER: WK
CHECKED BY: RC

FIG. 3

**SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
September 15, 2022**

Tom Morris	President	PRESENT	Cheri Thompson	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Troy Spence	Director	PRESENT
Jason Gilpin	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			

Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order at 6:02pm. The meeting was held in person at the Barn, 2920 Highway 83, Seeley Lake and remotely via Zoom.

APPROVAL OF AGENDA:

There were no amendments to the agenda.

Cheri Thompson moved to approve the agenda. Troy Spence seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

PRESIDENT'S COMMENTS:

Tom Morris asked that everybody should respect each other's time and opinions. Also, to work harder at getting information in before the board packets were sent out.

PUBLIC COMMENT:

None.

CORRESPONDENCE:

None.

MINUTES:

August 18, 2022

Tom Morris noted one typo on page 3.

Tom Morris moved to accept the minutes (August 18, 2022) as amended. Cheri Thompson seconded the motion. There was no discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

FINANCIAL REPORTS:

Invoices – August 2022

Tom Morris reviewed the August invoices.

Tom Morris moved to accept the invoices totaling \$788.10. Jason Gilpin seconded the motion. There was no discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

June 2022 Financial Reports

Felicity Derry reviewed the June 2022 financial reports, noting that it was the end of FY22. There was discussion on the insurance bill and the budgeted amount.

July 2022 Financial Reports

Felicity Derry reviewed the July 2022 financial reports, which was the beginning of FY23.

MANGER’S REPORT:

Bill Decker reviewed his report, noting that the adjusted tax roll had been submitted to the Montana Department of Revenue (DOR).

UNFINISHED BUSINESS:

Action Plan for 2021-2022 - Committee Reports

Federal Emergency Management Agency (FEMA)

Tom Morris noted that he had obtained an email address that could be used to contact FEMA for grant monies and/or mitigation when the District had a project.

Army Corps of Engineers

Cheri Thompson noted that there was money available once there was a plan.

Pathfinder Article & Email Newsletter

Cheri Thompson noted that she had visited the Missoula County property site and reviewed their information for individual septic permits and how they had been assigned to accounts. The article was discussed and it was agreed that any email addresses should be emailed to the Secretary's email address.

Tom Morris moved to approve the article as amended. Jason Gilpin seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Mission Update

None.

Environmental Deoxyribonucleic Acid (eDNA) Sampling

None.

Test Result Map

None.

WET Sample Well Drilling

Bill Decker noted that WET had submitted a proposal for ten additional monitoring wells and reviewed the proposal, which totaled \$13,605.

Discussion followed on the wells along the highway and if the storm drain system might be an issue. The discussion turned to whether the attorney should review the contract. As the contract was mainly boilerplate, the Board concluded that there was no need for the attorney to review it.

Nathan Bourne noted that there were no wells in phase 4 and in the southern part of phase 3 (Dogtown). The Board discussed adding more wells to the proposal, why Dogtown had been omitted from the proposal and what might have affected WET's positioning of the wells. Testing in Dogtown was discussed.

Kristin Baker Dickinson, DNRC, noted that if the District wanted to drill a well on DNRC land, the District would need to draft a Memorandum of Understanding (MOU) and pay for the installation of the monitoring wells, as well as share the testing information with DNRC. Tom Morris noted that the DNRC land was outside of the District. The Board discussed adding up to four wells in the phases that had been omitted from the proposal.

Cheri Thompson moved to accept WET's proposal, with the addition of up to four wells in the unincluded two phases (Phases 3 & 4), per the engineer's recommendation. Tom Morris seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Committee Summary Report – AquaTech

Bill Decker reviewed the committee summary report for the AquaTech meeting and noted that WET were familiar with the AquaTech systems. Discussion followed concerning using the effluent on the golf course, Septic Tank Effluent Pump (STEP) systems and the use of pumps in the system.

Committee Summary Report - imeg

Bill Decker noted that he had contacted imeg on a number of occasions to set up a meeting. To date imeg had not put forward a date for a meeting. The Board discussed imeg's inability to follow through with a meeting.

Committee's Recommendation

Pat Goodover noted that the committee felt that more information was needed. Once six months to a year's worth of data had been completed, then a recommendation could be given. Bill Decker added that the engineer felt that the District could move forward once there was adequate testing data. However, the committee did recommend that WET be hired as the District's engineer. Discussion followed on this recommendation and the need for a timeline.

Cheri Thompson moved to engage WET as the District's engineering firm, to provide us with a proposal and a contract, to include a timeline. Pat Goodover seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

NEW BUSINESS:

DNRC Easement

Bill Decker noted that the state land easements had arisen during a conversation with AquaTech. Kristin Baker Dickinson, DNRC, gave some background on the District's easements and asked if it was currently the Board's intention to vacate these easements. Discussion followed on the easements and the monitoring wells contained within them. The Board discussed with Kristin Baker-Dickinson the possibility of the District being able to utilize the easements. Kristin Baker-Dickinson requested that the Board send her a letter outlining their intentions regarding the easements. The Board discussed how to proceed.

Pat Goodover moved to authorize the President to sign a letter requesting that the easements (DNRC) stay in place. Discussion followed on who should draft the letter. Troy Spence seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

The Board discussed amending the motion to include the high school easement. Pat Goodover agreed to amend his motion to include the high school easement.

Pat Goodover moved to authorize the President to sign a letter requesting that the easements (DNRC and the high school) stay in place. There was no further discussion. The amended motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Meeting Location

The Board discussed continuing to meet in person and via Zoom in October. There were no objections from the Board.

NEXT REGULARLY SCHEDULED MEETING: October 20, 2022

AGENDA ITEMS FOR NEXT SCHEDULED MEETING:

Tom Morris noted that the following items should be added to the October agenda: Action Plan – Committee Reports – Pathfinder Article; Mission Update; Test Result Map; eDNA Sampling; WET Sample Well Drilling and Bank Signatories.

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom Morris moved to adjourn the meeting at 7:42pm. Jason Gilpin seconded the motion.

Attest:

Tom Morris, President

Felicity Derry, Secretary

**Seeley Lake Sewer District
Invoices for September 2022**

District:

Seeley Lake Water District - <i>Inv#213 September 2022</i>		\$180.10
ME Labs - <i>Inv#2210193 September Testing</i>		\$263.25
Bill Decker - <i>September/October 2022</i>		\$474.50
Felicity Derry - <i>September/October 2022</i>		\$292.50
		\$1,210.35

Account Balances as of 09/30/2022

Citizens Alliance Account	\$32,708.16		\$32,708.16
Reserve	\$28,000.00		\$28,000.00
Missoula County Account	\$218,725.37	(\$1,210.35)	\$217,515.02
	\$251,433.53		\$250,223.18

Seeley Lake - Missoula County Water District

PO Box 503
Seeley Lake, MT 59868-0503

Invoice

Phone # 406-677-2559

DATE	INVOICE #
10/1/2022	213

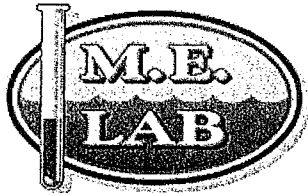
BILL TO
Seeley Lake Sewer District PO Box 403 Seeley Lake, MT 59868-0403

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	
	Due on Receipt		10/1/2022	Vince	

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
11	MiscI	Bookkeeping & Admin September 2022	15.00	165.00
302	MiscO	Copies	0.05	15.10

THANK YOU!	Total	\$180.10
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Montana Environmental Laboratory LLC

P.O. Box 8900
Kalispell, MT 59904
www.melab.us

INVOICE

Invoice Date: 09/26/2022

Invoice #: 2210193

Felicity Derry
Seeley Lake Sewer District
P.O. Box 403
Seeley Lake, MT 59868

Order#: M2210193
PO #:
Project: Quarterly Monitoring Wells

Service	Procedure Description	QTY	Price	Price Factor	Invoice Amount
Laboratory	Coliform	5	\$42.00	15%	\$178.50
	Chloride	5	\$22.00	15%	\$93.50
	Nitrate + Nitrite, Total	5	\$25.00	15%	\$106.25
Office	Postage	1	\$60.00	0%	\$60.00

Balance Due: \$438.25
 175.00 -
\$263.25

Sept/Oct Managers report

Things are progressing on our monitoring well project. It looks like we won't have to wait 6-8 weeks to get encroachment permits before drilling. We will drill the wells and then if everything is approved we will be issued the permits. We will get the wells in hopefully before bad weather.

We still don't have any testing results on the surface water from Clearwater Resource Council, if we don't get reliable results soon they will be waiting until Spring to do more sampling.

I checked with the owner of the property of the Napa store and received permission to sample from the wells on the property if we wish to. I also spoke with the engineer who has been sampling from the wells. He is happy to share any information on past sampling with us. He hasn't done any sampling in the last couple years.

I attended the Community Council meeting and gave an update. Council members asked about the total number of monitoring wells and if results would be conclusive as to the need of a project. The council gave an update on the status of the Clearwater RV dump station. Also present at the meeting were representatives of the Holland Lake Lodge project. I questioned the developers if the existing RV dump at the Holland Lake Campground would be upgraded with their proposal.

Meeting with the selection committee Sept 14	1.5 hrs.
Regular SLSD board meeting Sept 15	1.5 hrs
Community Council meeting oct 10	2.5 hrs
25 email conversations	6.25 hrs
26 phone conversations	6.5 hrs
Total	18.25 hrs @\$26 hr \$474.5

Felicity Derry
September/October 2022

Date	Time	Subject	Hours
9/15/2022	4:15-5:00p	Board Prep	0.75
9/15/2022	5:45-7:45p	Board Meeting	2.00
9/20/2022	5:00-7:15p	Minutes & Admin	2.25
10/5/2022	6:15-9:45p	Minutes & Admin	3.50
10/11/2022	4:00-7:15p	Minutes & Admin	3.25
10/14/2022	8:00-11:00a	Admin	3.00
10/15/2022	1:00-2:30p	Admin	1.50
			<hr/>
			16.25

16.25 x \$18 = \$292.5

\$292.50
\$292.50

Sept/Oct Managers report

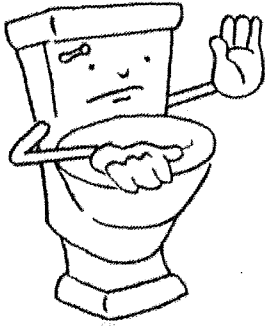
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Sewer District - LOWDOWN BULLETIN

Updating Your Septic Information With the County

I followed the instructions from the last article, and although I have a copy of the permit application and final report for our property in hand, the county did not show that our septic system was permitted. A trip to the county health department at 301 West Alder in Missoula, confirmed that they didn't have a record of our permit. We then talked about the process of recording our permit. The gentleman on duty, was most helpful in trying to solve the issue of our not seemingly being legal.

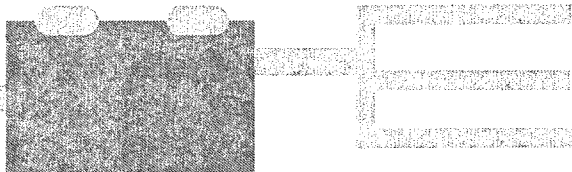
After many tries down many roads, we finally made an important discovery. Our septic tank was installed in 1977. Upon reading the permit, we realized that the location was the corner of Riverview Dr and the Clearwater River. Until the fire department worked with the county to assign "fire numbers", all of the old permits listed as the address, a description. Second block on Fir St, third house from the corner of Redwood and Pine, etc.

When you go to the County Health Department to get your permit information updated, take as much information as you can assemble; when do you think the septic was installed, who installed it, what might have been used as the address. Help the health department be creative, think outside the box and reach out to older residents in your area and see what information they may have. As soon as they find your permit, they will update your address and you will soon be shown on the cadastral.

NEXT MONTH:
The new monitor wells

ON ANOTHER NOTE: The Sewer District is trying to develop a contact list for anyone interested in receiving occasional emails concerning meetings or critical information. If you

would like to be part of this list Please Email Felicity slsdsecretary@gmail.com with your: Name, Email, Address.





Community Needs Assessment

1 message

Thu, Oct 13, 2022 at 9:29 AM

From: **Kyla Lehnerz** <klehnerz@missoulacounty.us>
Date: Thu, Oct 13, 2022, 8:49 AM
Subject: Community Needs Assessment
To:

Greetings,

Help us identify needs and gaps in local government services and infrastructure by taking the community needs assessment.

The City of Missoula and Missoula County invite community feedback to help identify needs and gaps in services related to public infrastructure and facilities, economic development, community services and housing. This assessment will take approximately 5-10 minutes. All your responses are confidential and anonymous, and everyone is invited to participate.

The assessment will be open through 3 p.m. Friday, Oct. 28, and the results will be presented during a public meeting at 6 p.m. on Tuesday, Nov. 15, in the Missoula County Courthouse Sophie Moiese Room, 200 W. Broadway St. You will also have the option to attend online. Additional details are available at missoulacountyvoice.com.

The county is joining with the city this year to help reduce survey overlap and make the process more efficient. The City and County both serve Missoula County residents, and it makes our work more effective when we partner together. Feedback from all demographics is important as it helps us be responsive and accurate when seeking grant funding.

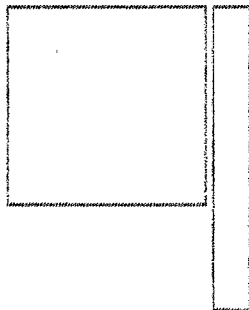
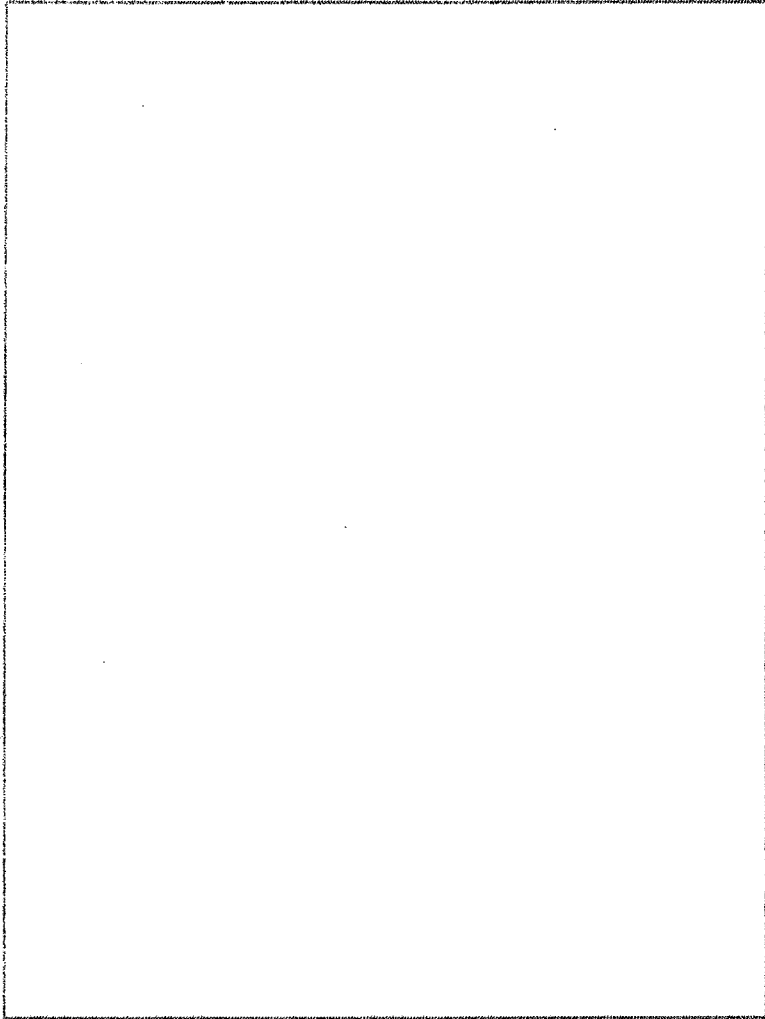
Both agencies are eligible to receive funding from the Montana Community Development Block Grant Program and HOME Investment Partnerships Program (federal funding administered by the Montana Department of Commerce), along with other grant funding sources that support local housing, public facilities/infrastructure or other community needs.

Comments may be submitted in writing by Friday, Oct. 28, or at the public meeting. Written comments must be submitted to at missoulacountyvoice.com.

Previous county projects these funding opportunities have helped support include partial construction costs of the Poverello Center and the YWCA Family Housing Center - The Meadowlark, wastewater system updates in East Missoula and an updated wastewater system for the resident-owned Buena Vista trailer court near the airport. City projects include the Villagio and Trinity apartments, Howeword financial and rental education programs, multiple

services to support the Poverello Center, and homeowner rehabilitation through the Human Resource Council.

Thank you for taking the time to share your feedback! We look forward to hearing your perspective.



Kyla Lehnerz

Administrative Assistant

Missoula County Commissioners

406.258.3165

klehnerz@missoulacounty.us