

Seeley Lake Sewer District
AMENDED REGULAR BOARD MEETING AGENDA

DATE: Thursday, September 16, 2021
PLACE: Virtual Meeting via Zoom
Computer: <https://us02web.zoom.us/j/8563339071?pwd=Z0NhbmRoWitlUFpyME8vTWJ0QlZ0Zz09>
Telephone: 1 669 900 6833
Meeting ID: 856 333 9071
Password: 123528
TIME: 6:00 p.m.

ROLL CALL

Tom Morris, President	○	05/2024
Pat Goodover, Vice President	○	05/2022
Jason Gilpin, Director	○	05/2024
Cheri Thompson, Director	○	05/2022
Vacant, Director	○	05/2022
Felicity Derry, Secretary	○	

1. OPENING: Scheduled for 6:00 PM Via Zoom
2. APPROVAL OF AGENDA:
3. PRESIDENT'S COMMENTS:
4. PUBLIC COMMENT: On Items not on the Agenda of the Meeting and within the Jurisdiction of the Sewer District [MCA 2-3-103 (1)a]
5. CORRESPONDENCE: Don Larson
6. MINUTES: August 19, 2021 - *Action*
7. FINANCIAL REPORTS:
 - a} Invoices - *Action*
 - b} June 2021
 - c} July 2021
8. MANAGER'S REPORT: Status Report
9. UNFINISHED BUSINESS:
 - a} Proposed Action Plan for 2021-2022
 - i. Committee Reports - *Discussion/Action*
 - b} Amend 2021 Budget- *Discussion/Action*
 - c} Nutrient Budget Analysis - *Discussion*
 - d} New Agreement with Seeley Swan High School - *Discussion/Action*
 - e} Dissolution of the District - *Discussion*
 - f} Mission Update - *Discussion/Action*
 - g} Income Survey - *Discussion*
10. NEW BUSINESS:
 - a} Lawsuit Legal Fees - *Discussion/Action*
 - b} Pay off Missoula County Loan - *Discussion/Action*
 - c} Interlocal Agreement - *Discussion/Action*
 - d} District Email Addresses - *Discussion/Action*
11. NEXT SCHEDULED MEETING: October 21, 2021
12. AGENDA ITEMS FOR NEXT SCHEDULED MEETING:
13. ADJOURNMENT:

From: **Don Larson** <don_larson1@aol.com>
Date: Wed, Sep 1, 2021, 12:58 PM
Subject: Sewer fight legal bills
To: tomree82@gmail.com <tomree82@gmail.com>

Hi Tom

I have just received a \$42,000 legal bill from Attorney Colleen Dowdall...the legal counsel I retained to fight the proposed community sewer. I have already paid her \$84,000, Tom and I am reluctant to continue paying her. I'm looking for some help from the community in satisfying this "debt" Ms Colleen alleges I owe.

Some quick background...Ms Dowdall filed two unsuccessful lawsuits on my behalf in an attempt to halt the sewer proposal and get it to a vote of the public. Fortunately, you and the Seeley Lake Community Council did what she was unsuccessful at doing....putting the question before the voters to let them decide the issue. At that point I thought I was through with Ms Dowdall. I suggested a mediation to ascertain if this debt obligation is justified. I think it is unjust, unfair and excessive in view of her failure to gain positive results. But Ms Dowdall has refused to consider mediation. And short of taking this matter to court I do not seem to have any option but to pay it... She bills at \$250 00 per hour and has documented the time she alleges to have allocated to this effort. I agreed to her hourly rate but never dreamed the total legal bill for her (poor) counsel would total \$126,000. I would point on the Sewer Board attorney Jon Beal billed the board more than \$300,000 and the Boards' insurance company apparently satisfied that debt. Woe to the citizen who challenges a public board. The \$84,000 I have paid to date represents more than two years' annual income for me, Tom

Though I initiated this effort, it was an effort on behalf of the entire sewer district community. I do feel it would be appropriate to ask the community to step forward and help satisfy this obligation.

I hope you will put this on the agenda for your next meeting. I would be happy to attend and visit with the Community Council about this matter, if you think it is necessary.

Thanks, Tom, in advance.

**SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
August 19, 2021**

Tom Morris	President	PRESENT	Jason Gilpin	Director	PRESENT
Pat Goodover	Vice President	PRESENT*	Cheri Thompson	Director	PRESENT
	Director	VACANT	Felicity Derry	Secretary	PRESENT
	Manager	VACANT	Kim Myre	Missoula Co	PRESENT

*Joined the meeting at 6:30pm
Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order by Tom Morris at 6:14pm. The meeting was held remotely via Zoom.

APPROVAL OF AGENDA:

The Board reviewed how the action plan items were placed on the agenda.

PRESIDENT'S COMMENTS:

Tom Morris requested that everybody be as respectful as possible with their time and comments and try to keep moving forward in a positive direction.

PUBLIC COMMENT:

Colleen Krause commented that the Clearwater dumpsite is managed by Ryan Sokoloski, FWP, and suggested that a board member might want to contact him.

Jim Erven added that Ryan Sokoloski had informed him that the system had been closed for budgetary reasons and there was no plan to reopen it.

Discussion followed on raising that subject at the Community Council meeting to expand public awareness of the issue, and the Board agreed that Cheri Thompson should request that it be added to their agenda.

CORRESPONDENCE:

Don Larson (Appendix B)

Tom Morris read this email.

Vince Chappell commented that, as they had done previously, the Water District board would not entertain combining with the Sewer District board until the Sewer District had a functioning sewer

system. The Water District could not take on the cost or liability for the Sewer District and charge that cost to the Water District customers. Tom Morris added that the district boundaries were different and currently combining the districts did not make much sense.

MINUTES:

July 15, 2021 Regular Meeting

Cheri Thompson moved to approve the minutes of the July 15, 2021 Board Meeting. Tom Morris seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Absent
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

FINANCIAL REPORTS:

Invoices – July 2021

Tom Morris noted that the Board would be reviewing the Flathead Bio Lab invoices, which had been postponed from the previous month.

Caryn Miske outlined how the testing benefitted the high school students, adding that it also provided useful data about Morrell Creek. Discussion followed on when the work and testing had been performed. The Board noted that there was a contract in place with the high school to do the testing.

Pat Goodover joined the meeting at 6:30pm after experiencing technical difficulties.

Tom Morris moved to approve all of the invoices for payment, including the Bio Lab invoices. Pat Goodover seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

MANGERS REPORT:

Currently there is no manager to present a report.

WELL & LAKE TESTING REPORT:

Vince Chappell reviewed the testing from June 2021. Well# 1 had a lower nitrate level than at the same time last year, while the chloride level was similar to last year. The coliform samples were not

received by the lab on time, so those tests had no results. The nitrate and chloride levels for well # 3 were about the same as this time last year. The nitrate and chloride levels in the bay corresponded to the levels last year; however, the coliform level was elevated. The samples at the Riverview bridge were also tracking along with last year. The coliform level for this sample was also elevated. The Lions Club Pond results were about the same as last year, other than for coliform, which had been considerably higher last year.

Chappell felt that the groundwater flow was about the same as last year, so was not surprised that the test results were similar.

UNFINISHED BUSINESS:

Proposed Action Plan for 2021-2022

Cheri Thompson had incorporated the edits from the previous meeting, as well as adding a spreadsheet to track progress.

Tom Morris moved to adopt the working action plan and continue to try to update it and keep the public informed. Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

Cheri Thompson noted that the District could have a monthly article in the Pathfinder at no charge and therefore had written an overview of the action plan for the Board to review. The Board reviewed the document and made some typographic changes. Cheri Thompson had also created a draft brochure version of the action plan.

Tom Morris liked the article and felt it would be a good tool to keep the public informed. The Board discussed having the Board approve a monthly article prior to being published, as it represented the entire board.

Tom Morris moved that we find a window to publish this article, as amended, and come up with another one for the next month. Pat Goodover seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

The Board discussed adding contact information to the brochure.

Kim Myre suggested that the bulletin needed to clarify that it was from the Sewer District and who the District members were. Discussion followed on contact information and referencing the website on the brochure by adding a link.

The Board agreed to table the brochure and review it further at the next meeting.

Pat Goodover noted that information on a sewer system had been circulated to the Board. Pat Goodover then gave an overview of the system, noting that if it were approved by the various State agencies, it could be an affordable option.

Nathan Bourne commented that Septic Net was the only approved cluster system that treated down to a level, which was easier to permit and suggested that the system operator in Butte could be a valuable resource. The cluster system and the level of treatment were reviewed further.

Jim Erven commented that there were lots of options out there and it would take a consulting firm to figure out how feasible it was.

The Board agreed that they were interested in cluster systems and discussed approaching companies to present at the next meeting. Also, that once a direction had been identified an engineering company would need to be hired.

NEW BUSINESS:

Advertise for Interim District Manager

The Board discussed where to advertise the position. The Board agreed that initially the advertisement should be placed in the Pathfinder.

Tom Morris moved to advertise for an interim manager in the Pathfinder and reference the website for the job description. Cheri Thompson moved to advertise in the Pathfinder and rather than printing the whole qualification, send them to the website for the application. Tom Morris seconded the motion. Nathan Bourne questioned which kind of ad the District wanted. Cheri Thompson withdrew her motion. The Board discussed the ad and combining the board and manager vacancies into one ad.

Cheri Thompson moved that the Seeley Lake Sewer District should run two weeks of a display ad soliciting applicants for both the interim manager and a board member. Then four weeks of a classified for the same positions, and two ads on the slideshow of the Sewer District, looking for candidates. Tom Morris seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

Advertise for Board Vacancy

Covered in the previous agenda item.

Mission Update

The Board discussed Cheri Thompson giving a brief update of what the Sewer District is doing at the Community Council meeting. There were no objections from the Board.

Income Survey

Pat Goodover noted that Beth Hutchinson would contact him when she was free to move forward with the income survey.

New Agreement with Seeley Swan High School

Tom Morris noted that the memorandum of understanding (MOU) was signed in 2015 and had not been terminated. Discussion followed on the high school science teacher coming to talk to the Board. The Board discussed what tests would be performed and the cost. Caryn Miske noted that the results were on the CRC website and were available to the District. The Board continued discussing their desire for the high school teacher to talk to the Board. The discussion then turned to why the District was funding the testing and not CRC.

Tom Morris reviewed the terms of the MOU from 2015, noting that it was hard to stay within the District's budget when the communications and invoicing for this item had been so erratic.

Cheri Thompson moved to table this item until the next meeting. Tom Morris seconded the motion. Discussion followed on the possibility of CRC funding the testing and the need for more information. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

Nutrient Budget Analysis

Caryn Miske explained what a nutrient budget was and that it would cost approximately \$100,000, noting that there were less expensive options, which she could put together for the Board to consider. Caryn Miske described a nutrient budget analysis in more detail.

Discussion followed on what the benefit and the end purpose of a nutrient budget would be and what kind of testing would be beneficial in assisting the District to identify which sewer system best addressed the nutrient issues in the community. The discussion turned to the well and lake testing and how groundwater affected surface water and the need for more information from testing.

The septic permit requirements for new development in the Seeley Lake community, including the Alpine Trails subdivision, and elevated nitrate levels were reviewed by Jim Erven.

Cheri Thompson requested that this item remain on the agenda.

NEXT REGULARLY SCHEDULED MEETING: September 16, 2021

AGENDA ITEMS FOR NEXT SCHEDULED MEETING:

Tom Morris noted that the following items should be added to the September agenda: A presentation on cluster systems, discuss a new agreement with the SSHS, the nutrient budget analysis and an amended budget.

Kim Myre noted that she was working without a supervisor from the District and felt that communication had been difficult, requesting some direction as to her role with the District and whether the Board wished to continue with the interlocal agreement. There was lengthy discussion with the Board regarding Kim Myre's concerns. Tom Morris requested that Kim Myre be included in emails that are sent to the Board to improve communication and that the interlocal agreement be added to the next agenda.

Kim Myre added that the 2022 tax roll had been submitted to DOR today.

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom Morris moved to adjourn the meeting at 8:15pm.

Attest:

Tom Morris, President

Felicity Derry, Secretary

**Seeley Lake Sewer District
Invoices for August 2021**

District:

Zoom - Jean Curtiss (Monthly)

Jun-21		\$15.55
Jul-21		\$15.55
Aug-21		\$15.55
Sep-21		\$15.55
		\$62.20

Zoom - Cheri Thompson (Annual)

Seeley Lake Water District		\$141.01
Felicity Derry - <i>August/September 2021</i>		\$180.90
		\$360.00
		\$744.11

Citizens Alliance Account	\$4,676.83		\$4,676.83
Reserve	\$28,000.00		
Missoula County Account	\$129,324.11	(\$744.11)	\$128,580.00
			\$133,256.83

Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Jun 9, 2021
Invoice #: INV90643003
Payment Terms: Due Upon Receipt
Due Date: Jun 9, 2021
Account Number: 120257005
Currency: USD
Account Information: Seeley Lake Sewer District

Federal Employer ID Number: 61-1648780

Sold To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Bill To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly				
Quantity: 1 Unit Price: \$14.99	Jun 9, 2021-Jul 8, 2021	\$14.99	\$0.56	\$15.55
		Subtotal		\$14.99
		Total (Including Tax)		\$15.55
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Standard Pro Monthly	Montana Excise Tax	State	\$14.99	\$0.56

Total Tax \$0.56

Transactions

Invoice Total \$15.55

TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Jun 9, 2021	P-98752090	Payment		(\$15.55)

Invoice Balance \$0.00

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Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Jul 9, 2021
Invoice #: INV96180860
Payment Terms: Due Upon Receipt
Due Date: Jul 9, 2021
Account Number: 120257005
Currency: USD
Account Information: Seeley Lake Sewer District

Federal Employer ID Number: 61-1648780

Sold To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Bill To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly				
Quantity: 1 Unit Price: \$14.99	Jul 9, 2021-Aug 8, 2021	\$14.99	\$0.56	\$15.55
		Subtotal		\$14.99
		Total (Including Tax)		\$15.55
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Standard Pro Monthly	Montana Excise Tax	State	\$14.99	\$0.56

Total Tax \$0.56

Transactions

Invoice Total \$15.55

TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Jul 9, 2021	P-105065142	Payment		(\$15.55)

Invoice Balance \$0.00

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Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Aug 9, 2021
Invoice #: INV101384720
Payment Terms: Due Upon Receipt
Due Date: Aug 9, 2021
Account Number: 120257005
Currency: USD
Account Information: Seeley Lake Sewer District

Federal Employer ID Number: 61-1648780

Sold To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

jcurtiss53@gmail.com

Bill To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly				
Quantity: 1 Unit Price: \$14.99	Aug 9, 2021-Sep 8, 2021	\$14.99	\$0.56	\$15.55
		Subtotal		\$14.99
		Total (Including Tax)		\$15.55
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Standard Pro Monthly	Montana Excise Tax	State	\$14.99	\$0.56

Total Tax \$0.56

Transactions

Invoice Total \$15.55

TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Aug 9, 2021	P-111237066	Payment		(\$15.55)

Invoice Balance \$0.00

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Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Sep 9, 2021
Invoice #: INV106607638
Payment Terms: Due Upon Receipt
Due Date: Sep 9, 2021
Account Number: 120257005
Currency: USD
Account Information: Seeley Lake Sewer District

Federal Employer ID Number: 61-1648780

Sold To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Bill To Address: 1419 HOWELL ST,
MISSOULA, Montana 59802
United States

jcurtiss53@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly				
Quantity: 1 Unit Price: \$14.99	Sep 9, 2021-Oct 8, 2021	\$14.99	\$0.56	\$15.55
		Subtotal		\$14.99
		Total (Including Tax)		\$15.55
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Standard Pro Monthly	Montana Excise Tax	State	\$14.99	\$0.56

Total Tax	\$0.56
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Transactions

Invoice Total	\$15.55
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TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Sep 9, 2021	P-117343908	Payment		(\$15.55)

Invoice Balance	\$0.00
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Invoice

zoom

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Sep 11, 2021
Invoice #: INV107037304
Payment Terms: Due Upon Receipt
Due Date: Sep 11, 2021
Account Number: 120257005
Currency: USD
Account Information: Seeley Lake Sewer District

Federal Employer ID Number: 61-1648780

Sold To Address: PO Box 413,
Seeley Lake, Montana 59868
United States
406.677.2309
cherisewermember@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Bill To Address: PO Box 413,
Seeley Lake, Montana 59868
United States
406.677.2309
cherisewermember@gmail.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly -- Proration Credit				
Quantity: 1 Unit Price: \$14.99	Sep 11, 2021-Oct 8, 2021	(\$13.99)	(\$0.52)	(\$14.51)
Charge Name: Standard Pro Annual				
Quantity: 1 Unit Price: \$149.90	Sep 11, 2021-Sep 10, 2022	\$149.90	\$5.62	\$155.52
		Subtotal		\$135.91
		Total (Including Tax)		\$141.01
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Standard Pro Annual	Montana Excise Tax	State	\$149.90	\$5.62
Standard Pro Monthly	Montana Excise Tax	State	(\$13.99)	(\$0.52)
			Total Tax	\$5.10

Transactions

			Invoice Total	\$141.01
TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Sep 11, 2021	P-117877517	Payment		(\$141.01)
			Invoice Balance	\$0.00

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Seeley Lake - Missoula County Water District

PO Box 503
Seeley Lake, MT 59868-0503

Phone # 406-677-2559

Invoice

DATE	INVOICE #
9/1/2021	200

BILL TO
Seeley Lake Sewer District PO Box 403 Seeley Lake, MT 59868-0403

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	
	Due on Receipt		9/1/2021	Vince	

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
11	MiscI	Bookkeeping & Admin August 2021	15.00	165.00
318	MiscO	Copies	0.05	15.90

THANK YOU!	Total	\$180.90
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Felicity Derry
August/September 2021

Date	Time	Subject	Hours
8/19/2021	5:15-8:15p	Board Prep & Meeting	3.00
8/27/2021	6:45-9:30p	Admin	2.75
9/1/2021	4:45-9:00p	Meeting Mins & Admin	4.25
9/2/2021	5:00-9:00p	Meeting Mins & Admin	4.00
9/7/2021	4:30-7:30p	Meeting Mins & Admin	3.00
9/9/2021	6:45-8:15p	Meeting Mins & Admin	1.50
9/12/2021	2:15-3:45p	Admin	1.50
			<hr/>
			20.00

20 x \$18 = \$360.00

\$360.00
\$360.00

OPERATING BILLED INCOME	JUNE 2021	MTHLY BUDGET	2021 FISCAL YTD	YTD BUDGET	2021 BUDGET	% OF BUDGET
Fee Assessment	\$23,343.13	\$17,860.75	\$212,245.40	\$214,329.00	\$214,329.00	99.0
Interest Income CAB	\$83.74	\$0.00	\$884.01	\$0.00	\$0.00	
Interest Income Missoula County	\$14.71	\$0.00	\$396.33	\$0.00	\$0.00	
TOTAL OPERATING INCOME	\$23,441.58	\$17,860.75	\$213,525.74	\$214,329.00	\$214,329.00	99.6

OPERATING EXPENSES

Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookkeeping	\$480.00	\$416.67	\$5,662.50	\$5,000.00	\$5,000.00	113.3
Dues & Subscriptions	\$0.00	\$41.67	\$304.16	\$500.00	\$500.00	60.8
Election	\$0.00	\$0.00	\$2,645.82	\$0.00	\$0.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$50.00	\$50.00	0.0
Income Survey	\$0.00	\$62.50	\$0.00	\$750.00	\$750.00	0.0
Insurance - Liability	\$1,971.00	\$166.67	\$2,971.00	\$2,000.00	\$2,000.00	148.6
Legal	\$459.00	\$0.00	\$11,287.55	\$15,000.00	\$15,000.00	75.3
Licenses & Fees	\$0.00	\$81.25	\$975.00	\$975.00	\$975.00	100.0
Meals & Entertainment	\$0.00	\$4.17	\$0.00	\$50.00	\$50.00	0.0
Office Supplies	\$68.08	\$33.33	\$722.69	\$400.00	\$400.00	180.7
Postage	\$249.90	\$58.33	\$714.10	\$700.00	\$700.00	102.0
Public Relations	\$120.00	\$100.00	\$774.45	\$1,200.00	\$1,200.00	64.5
Manager	\$1,640.00	\$0.00	\$23,620.00	\$38,400.00	\$38,400.00	61.5
Secretary	\$481.50	\$350.00	\$5,727.75	\$4,200.00	\$4,200.00	136.4
Training	\$0.00	\$41.67	\$350.00	\$500.00	\$500.00	70.0
Travel	\$0.00	\$16.67	\$0.00	\$200.00	\$200.00	0.0
SSHS Testing	\$2,194.00	\$83.33	\$2,194.00	\$1,000.00	\$1,000.00	219.4
Water Testing	\$0.00	\$75.00	\$140.00	\$900.00	\$900.00	0.0
Well/Lake Monitoring	\$0.00	\$250.00	\$3,439.80	\$3,000.00	\$3,000.00	114.7
Reserve	\$0.00	\$0.00	\$28,000.00	\$28,000.00	\$28,000.00	100.0
Grant Match	\$0.00	\$1,250.00	\$0.00	\$15,000.00	\$15,000.00	0.0
Grant Writing Contracts	\$0.00	\$1,125.33	\$0.00	\$13,504.00	\$13,504.00	0.0
Repay Reserve	\$0.00	\$5,666.67	\$0.00	\$68,000.00	\$68,000.00	0.0
Pine Drive Easements	\$0.00	\$1,250.00	\$15,000.00	\$15,000.00	\$15,000.00	100.0
TOTAL OPERATING EXPENSES	\$7,663.48	\$11,077.42	\$104,528.82	\$214,329.00	\$214,329.00	48.77

NET OP. INCOME (LOSS)

\$15,778.10
\$6,783.33
\$108,996.92
\$0.00
\$0.00

OTHER INCOME & EXPENSES

Grant WRDA - 2017	\$0.00	\$0.00	\$4,332.19	\$0.00	\$0.00
Grant WRDA 2020	\$0.00	\$0.00	\$170,936.43	\$0.00	\$0.00
Grant DNRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grant TSEP 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LOR Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RRGL - 2020	\$0.00	\$0.00	\$72,640.00	\$0.00	\$0.00
Grant STAG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Missoula County Match Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL OTHER INCOME & EXPENSES

\$0.00
\$0.00
\$247,908.62
\$0.00

TOTAL NET INCOME (LOSS)

\$15,778.10
\$6,783.33
\$356,905.54
\$0.00

BALANCE SHEET

ASSETS

04/30/21

05/31/21

06/30/21

CURRENT ASSETS

	04/30/21	05/31/21	06/30/21
Cash Accounts			
Citizens Alliance Bank Account	\$313,545.13	\$112,158.15	\$4,663.46
Missoula County Account	\$93,260.08	\$139,167.23	\$158,695.59
- District Reserve Funds	\$23,333.33	\$25,666.66	\$28,000.00
- General District Funds	\$69,926.75	\$113,500.57	\$130,695.59
Total Cash Assets	\$406,805.21	\$251,325.38	\$163,359.05
Accounts Receivable	\$0.00	\$0.00	\$0.00
TOTAL CURRENT ASSETS	\$406,805.21	\$251,325.38	\$163,359.05

FIXED ASSETS

Construction in Progress			
Grant Administration	\$10,487.36	\$10,487.36	\$10,487.36
Fees	\$197,521.24	\$197,521.24	\$197,521.24
Capital Expenditure	\$70,917.00	\$70,917.00	\$70,917.00
Engineering			
Coordinate with District	\$2,111.13	\$2,111.13	\$2,111.13
Environmental Analysis & Review	\$6,506.40	\$6,506.40	\$6,506.40
USFS Land Acquisition	\$11,522.60	\$11,522.60	\$11,522.60
Groundwater Discharge Permit	\$99,957.17	\$99,957.17	\$99,957.17
Public Meeting	\$2,362.80	\$2,362.80	\$2,362.80
Treatment and Collection System	\$88,825.09	\$88,825.09	\$88,825.09
Study & Report Phase	\$75,760.29	\$75,760.29	\$75,760.29
TSEP Grant Application	\$19,528.52	\$19,528.52	\$19,528.52
Coordinate with District & Attend Monthly Board Meetings	\$5,767.28	\$5,767.28	\$5,767.28
Groundwater Discharge Permit DNRC Site	\$24,270.30	\$24,270.30	\$24,270.30
Geotechnical Investigation	\$25,255.50	\$25,255.50	\$25,255.50
Powell County Land Use Permit	\$4,119.25	\$4,119.25	\$4,119.25
DNRC Land Application Assistance	\$1,528.25	\$1,528.25	\$1,528.25
Environmental Analysis & Review DNRC	\$15,509.40	\$15,509.40	\$15,509.40
Preliminary Design	\$332,916.66	\$332,916.66	\$332,916.66
Final Design	\$343,834.55	\$343,834.55	\$343,834.55
Sewer Service Field Work	\$74,403.05	\$74,403.05	\$74,403.05
Aerial Photo	\$7,809.99	\$7,809.99	\$7,809.99
Force main/Lift Stat Topo/Aerial	\$10,179.70	\$10,179.70	\$10,179.70
Funding Agency Assistance	\$47,307.80	\$47,307.80	\$47,307.80
Add Services - Grant Application	\$3,376.75	\$3,376.75	\$3,376.75
Add Services - Phase Collection - Bid & Construction	\$81.75	\$81.75	\$81.75
Add Services - Separate Treatment & Collection	\$10,499.99	\$10,499.99	\$10,499.99
Add Services - Startup Assistance	\$60.00	\$60.00	\$60.00
Add Services - Coordinate with District	\$23,713.55	\$23,713.55	\$23,713.55
Add Services - Phase 3 & 4 Cost Estimates	\$4,000.50	\$4,000.50	\$4,000.50
Add Services - Geotechnical Investigation	\$60,228.54	\$60,228.54	\$60,228.54
Add Services - Forcemain & Lift Station Topo	\$2,058.85	\$2,058.85	\$2,058.85
Add Services - Funding Agency Assistance	\$197.25	\$197.25	\$197.25
Add Services - EDA Grant App B-E	\$4,437.50	\$4,437.50	\$4,437.50
Add Services - EDA Grant App	\$9,587.00	\$9,587.00	\$9,587.00
Construction in Progress - Other	\$131,320.15	\$131,320.15	\$131,320.15
Bidding & Negotiating	\$34,650.00	\$34,650.00	\$34,650.00
Phase II Preliminary Design	\$149,600.00	\$149,600.00	\$149,600.00
Phase II Final Design	\$116,600.00	\$116,600.00	\$116,600.00
Phase II TSEP Application Revision	\$5,000.00	\$5,000.00	\$5,000.00
Total Fixed Assets	\$2,033,813.16	\$2,033,813.16	\$2,033,813.16
TOTAL ASSETS	\$2,440,618.37	\$2,285,138.54	\$2,197,172.21

BALANCE SHEET**LIABILITIES & EQUITY**

04/30/21

05/31/21

06/30/21

CURRENT LIABILITIES

Accounts Payable	\$108,231.43	\$107,578.43	\$3,834.00
Advance LOR Grant Income	\$308,963.37	\$0.00	\$0.00
Total Current Liabilities	\$417,194.80	\$107,578.43	\$3,834.00

TOTAL LIABILITIES\$417,194.80\$107,578.43\$3,834.00**OWNERS' EQUITY**

Retained Earnings	\$1,793,432.67	\$1,793,432.67	\$1,793,432.67
Net Income (Loss)	\$229,990.90	\$384,127.44	\$399,905.54
Total Owners' Equity	\$2,023,423.57	\$2,177,560.11	\$2,193,338.21

TOTAL LIABILITIES & EQUITY\$2,440,618.37\$2,285,138.54\$2,197,172.21

CASH FLOW RECONCILIATION

	31-May	30-Jun	FISCAL YTD
TOTAL NET INCOME (LOSS)	\$154,136.54	\$15,778.10	\$399,905.54
Operating Activities			
Accounts Payable	(\$653.00)	(\$103,744.43)	(\$148,707.11)
Advance LOR Grant Income	(\$308,963.37)	\$0.00	(\$308,963.37)
Total Investing Activities	(\$309,616.37)	(\$103,744.43)	(\$457,670.48)
INCREASE (DECREASE) IN NON-CASH ASSETS			
Accounts Receivable	\$0.00	\$0.00	\$0.00
Net Cash Provided by Operating Activities	<u>(\$155,479.83)</u>	<u>(\$87,966.33)</u>	<u>(\$57,764.94)</u>
INCREASE (DECREASE) INVESTING ACTIVITIES			
Construction in Progress	\$0.00	\$0.00	(\$178,614.18)
Total Incr (Decr) in Investments	\$0.00	\$0.00	(\$178,614.18)
NET CASH INCREASE (DECREASE)	<u>(\$155,479.83)</u>	<u>(\$87,966.33)</u>	<u>(\$236,379.12)</u>
CHANGE IN ACCOUNT BALANCES			
Cash at Beginning of Period	\$406,805.21	\$251,325.38	\$399,738.17
Cash at End of Period	\$251,325.38	\$163,359.05	\$163,359.05
Change in Account Balances	<u>(\$155,479.83)</u>	<u>(\$87,966.33)</u>	<u>(\$236,379.12)</u>

Seeley Lake - Missoula County Sewer District
Check Detail
June 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1483	06/09/2021	Dorsey & Whitney LLP	1000 · Citizens All...	-55,043.93	-55,043.93
Bill	Inv#36486...	04/15/2021		15001 · Const. in Pr...	-55,043.93	55,043.93
TOTAL					-55,043.93	55,043.93
Bill Pmt -Check	1484	06/09/2021	Great West Engineering	1000 · Citizens All...	-52,534.50	-52,534.50
Bill	Inv#23502	02/26/2021		15108 · Final Design	-23,320.00	23,320.00
Bill	Inv#23499	02/26/2021		15030 · Grant Applic...	-64.50	64.50
Bill	Inv#23674	04/01/2021		15108 · Final Design	-29,150.00	29,150.00
TOTAL					-52,534.50	52,534.50
Bill Pmt -Check	1934	06/28/2021	Christian, Samson & Basket, PLLC	1001 · Missoula Co...	-459.00	-459.00
Bill	Inv#7365	06/09/2021		6282 · Legal Fees - ...	-459.00	459.00
TOTAL					-459.00	459.00
Bill Pmt -Check	1935	06/28/2021	Felicity Derry	1001 · Missoula Co...	-667.40	-667.40
Bill		06/01/2021		Postage	-185.90	185.90
				6110 · Secretary	-481.50	481.50
TOTAL					-667.40	667.40
Bill Pmt -Check	1936	06/28/2021	Missoula County Public Works	1001 · Missoula Co...	-24.43	-24.43
Bill	Inv#FY22 ...	06/01/2021		Office Supplies	-22.40	22.40
				Copies	-2.03	2.03
TOTAL					-24.43	24.43
Bill Pmt -Check	1937	06/28/2021	Patfinder	1001 · Missoula Co...	-120.00	-120.00
Bill	Inv#26514	06/01/2021		6670 · Public Relatio...	-65.00	65.00
				6670 · Public Relatio...	-55.00	55.00
TOTAL					-120.00	120.00
Bill Pmt -Check	1938	06/28/2021	Seeley Lake Water District	1001 · Missoula Co...	-523.65	-523.65

Seeley Lake - Missoula County Sewer District
Check Detail
June 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Inv#197	06/01/2021		6652 · Bookkeeping ... Copies	-480.00 -43.65	480.00 43.65
TOTAL					-523.65	523.65
Bill Pmt -Check	1939	06/28/2021	The Cincinnati Insurance Company	1001 · Missoula Co...		-600.00
Bill	Policy#04...	06/09/2021		6180 · Insurance Lia...	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	1940	06/28/2021	USPS	1001 · Missoula Co...		-64.00
Bill		06/01/2021		Postage	-64.00	64.00
TOTAL					-64.00	64.00
Bill Pmt -Check	1941	06/28/2021	The Cincinnati Insurance Company	1001 · Missoula Co...		-1,371.00
Bill		06/28/2021		6180 · Insurance Lia...	-1,371.00	1,371.00
TOTAL					-1,371.00	1,371.00

OPERATING BILLED INCOME	JULY 2021	MTHLY BUDGET	2022 FISCAL YTD	YTD BUDGET	2022 BUDGET	% OF BUDGET
Fee Assessment	\$4,066.33	\$17,860.75	\$4,066.33	\$17,860.75	\$214,329.00	1.9
Interest Income CAB	\$28.37	\$0.00	\$28.37	\$0.00	\$0.00	
Interest Income Missoula County	\$18.09	\$0.00	\$18.09	\$0.00	\$0.00	
TOTAL OPERATING INCOME	\$4,112.79	\$17,860.75	\$4,112.79	\$17,860.75	\$214,329.00	1.9

OPERATING EXPENSES

Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookeeping	\$300.00	\$583.33	\$300.00	\$583.33	\$7,000.00	4.3
Dues & Subscriptions	\$0.00	\$70.83	\$0.00	\$70.83	\$850.00	0.0
Election	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$4.17	\$50.00	0.0
Income Survey	\$0.00	\$62.50	\$0.00	\$62.50	\$750.00	0.0
Insurance - Liability	\$0.00	\$833.33	\$0.00	\$833.33	\$10,000.00	0.0
Legal	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$15,000.00	0.0
Licenses & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Meals, etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Office Supplies	\$16.45	\$29.17	\$16.45	\$0.00	\$350.00	0.0
Postage	\$0.00	\$25.00	\$0.00	\$25.00	\$300.00	0.0
Public Relations	\$0.00	\$29.17	\$0.00	\$29.17	\$350.00	0.0
Manager	\$0.00	\$2,600.00	\$0.00	\$2,600.00	\$31,200.00	0.0
Secretary	\$418.50	\$500.00	\$418.50	\$500.00	\$6,000.00	7.0
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Water Testing	\$0.00	\$133.33	\$0.00	\$133.33	\$1,600.00	0.0
Well/Lake Monitoring	\$340.50	\$228.33	\$340.50	\$228.33	\$2,740.00	0.0
SSHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Drill 5 Wells	\$0.00	\$2,083.33	\$0.00	\$2,083.33	\$25,000.00	0.0
Repay Missoula Co Loan	\$0.00	\$1,826.00	\$0.00	\$1,826.00	\$21,912.00	0.0
TOTAL OPERATING EXPENSES	\$1,075.45	\$10,341.83	\$1,075.45	\$10,312.67	\$124,102.00	0.87

NET OP. INCOME (LOSS)	\$3,037.34	\$7,518.92	\$3,037.34	\$7,548.08	\$90,227.00	
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BALANCE SHEET

ASSETS

05/31/21

06/30/21

07/31/21

CURRENT ASSETS

Cash Accounts	05/31/21	06/30/21	07/31/21
Citizens Alliance Bank Account	\$112,158.15	\$4,663.46	\$4,691.83
Missoula County Account	\$139,167.23	\$158,695.59	\$160,064.56
- District Reserve Funds	\$25,666.66	\$28,000.00	\$28,000.00
- General District Funds	\$113,500.57	\$130,695.59	\$132,064.56
Total Cash Assets	\$251,325.38	\$163,359.05	\$164,756.39

Accounts Receivable

\$0.00

\$0.00

\$0.00

TOTAL CURRENT ASSETS

\$251,325.38

\$163,359.05

\$164,756.39

FIXED ASSETS

Total Fixed Assets

\$2,033,813.16

\$2,033,813.16

\$2,033,813.16

TOTAL ASSETS

\$2,285,138.54

\$2,197,172.21

\$2,198,569.55

BALANCE SHEET**LIABILITIES & EQUITY**

05/31/21

06/30/21

07/31/21

CURRENT LIABILITIES

Accounts Payable	\$107,578.43	\$0.00	\$2,194.00
Advance LOR Grant Income	\$0.00	\$0.00	\$0.00
Total Current Liabilities	\$107,578.43	\$0.00	\$2,194.00

TOTAL LIABILITIES**\$107,578.43****\$0.00****\$2,194.00****OWNERS' EQUITY**

Retained Earnings	\$1,793,432.67	\$1,793,432.67	\$2,193,338.21
Net Income (Loss)	\$384,127.44	\$403,739.54	\$3,037.34
Total Owners' Equity	\$2,177,560.11	\$2,197,172.21	\$2,196,375.55

TOTAL LIABILITIES & EQUITY**\$2,285,138.54****\$2,197,172.21****\$2,198,569.55**

CASH FLOW RECONCILIATION

	30-Jun	31-Jul	FISCAL YTD
TOTAL NET INCOME (LOSS)	\$19,612.10	\$3,037.34	\$3,037.34
Operating Activities			
Accounts Payable	(\$107,578.43)	(\$1,640.00)	(\$1,640.00)
Total Investing Activities	(\$107,578.43)	(\$1,640.00)	(\$1,640.00)
INCREASE (DECREASE) IN NON-CASH ASSETS			
Accounts Receivable	\$0.00	\$0.00	\$0.00
NET CASH INCREASE (DECREASE)	(\$87,966.33)	\$1,397.34	\$1,397.34
CHANGE IN ACCOUNT BALANCES			
Cash at Beginning of Period	\$251,325.38	\$163,359.05	\$163,359.05
Cash at End of Period	\$163,359.05	\$164,756.39	\$164,756.39
Change in Account Balances	(\$87,966.33)	\$1,397.34	\$1,397.34

Seeley Lake - Missoula County Sewer District
Check Detail
July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1942	07/15/2021	Curriss Consulting LLC	1001 · Missoula Co...	-1,640.00	-1,640.00
Bill		06/30/2021		6117 · Sewer Distric...	-1,640.00	1,640.00
TOTAL					-1,640.00	1,640.00
Bill Pmt -Check	1943	07/15/2021	ME Labs	1001 · Missoula Co...	-340.50	-340.50
Bill		Inv#21067...		6290 · Well/Lake Mo...	-340.50	340.50
TOTAL					-340.50	340.50
Bill Pmt -Check	1944	07/15/2021	Seeley Lake Water District	1001 · Missoula Co...	-316.45	-316.45
Bill		Inv#198		6652 · Bookkeeping ... Copies	-300.00 -16.45	300.00 16.45
TOTAL					-316.45	316.45
Check	1945	07/15/2021	Felicity Derry	1001 · Missoula Co...	-418.50	-418.50
				6110 · Secretary	-418.50	418.50
TOTAL					-418.50	418.50

HOW DOES A SEPTIC TANK WORK?

- Household water and it's waste runs out of your house in one main drainage pipe into a septic tank.
- The septic tank is a buried, water-tight container. Its job is to hold the wastewater long enough to allow solids to settle down to the bottom forming sludge, while the oil and grease floats to the top as scum.
- Compartments and a T-shaped outlet prevent the sludge and scum from leaving the tank and traveling into the drainfield area.
- The liquid wastewater (effluent) then exits the tank into the drainfield.
- The drainfield is a shallow, covered, excavation made in unsaturated soil. Pretreated wastewater is discharged through piping onto porous surfaces that allow wastewater to filter through the soil. The soil accepts, treats, and disperses wastewater as it percolates through the soil, ultimately discharging to groundwater.
- If the drainfield is overloaded with too much liquid, it can flood, causing sewage to flow to the ground surface or create backups in toilets and sinks.
- Finally, the wastewater percolates into the soil, naturally removing harmful coliform bacteria, viruses and nutrients. Coliform bacteria is a group of bacteria predominantly inhabiting the intestines of humans or other warm-blooded animals. It is an indicator of human fecal contamination.

Board of Directors

- Tom Morris President
- Jason Gilpin
- Pat Goodover
- Cheryl Thompson

Interim District Manager

- Secretary
- Felicity Derry

Missoula County

- Jim Erven

Link to:

Sewer District Map
<https://seeleysewer.org/district-information>

Link to:

Seeley Lake Sewer District
<https://seeleysewer.org>

Link to:

How a septic tank works
<https://www.gbra.org/presentations/septic/index.html>

Link to:

Missoula County Health Dept
<https://www.missoulacounty.us/government/health/health-department>

Link to:

Montana Department of Environmental Quality
<https://deq.mt.gov>

Seeley Lake Sewer District

OUR MISSION

The Seeley Lake Sewer District was formed in 1992 to assist the community in determining the need and cost of a centralized sewer system. The District's goals are to:

1. Identify grant opportunities and other funding strategies that support an affordable sewer project.
2. Address water quality concerns from high density septic system influence.
3. Facilitate solutions related to design, construction, acquisition or financing needs for proposed improvements.

Telephone: 406.677.2559

Website: <https://seeleysewer.org>

Email: XXXXXXXXXX

Address: 3360 Highway 83 North

Seeley Lake MT 59868

SEELEY LAKE SEWER DISTRICT ACTION PLAN

Overview: The Seeley Lake Sewer District Board of Directors will focus on assembling and organizing comprehensive information to inform board members and district members about waste water issues and solutions. They will develop resource bases for effective communication, acceptable treatment methods, education regarding the use of septic systems, funding avenues, and inventorying the particulars of current systems and users.

Board members will engage directly in execution of these points in the action plan in order to meet the goals of this document while maintaining the budget. By the end of the 2021-2022 period, the board will be able to more fully and accurately define the character and specific needs that should be addressed to improve and/or maintain appropriate groundwater conditions in the district.

1. Improve communication

1. Secure email addresses and phone numbers for district property owners and tenants.
2. Evaluate the website with clearer headings and content.
3. Create a system for searching the website for ease of finding information and documents.

4. Create a digital newsletter to inform and educate the district members.
 5. Write a monthly informational column for the Pathfinder.
 6. Add a tab to the website for links to resources.
 7. Create an electronic brochure for new district members and tenants outlining district information, resources and educational materials.
 8. Do a monthly mission update at the Community Council meetings.
 9. Add informative articles to a digital library on the website.
 10. Respond to communications from district members with facts, ie, letters to the editor, protest letters etc.
- 2. Develop an inventory system that will allow for data gathering and sharing of said information through a digital map with overlays of:**
1. Parcel delineation
 1. Size
 2. Type (residential, commercial, vacant, etc)
 2. Ownership and contact information
 1. Resident
 2. Tenanted
 3. Vacant
 3. Wastewater system
 1. Type
 2. Age

3. Permitted
 4. Issues
 4. Occupancy information
 1. # bedrooms vs # residents
 2. # bathrooms
 3. Water usage (non-irrigation)
 4. Additional water usage such as hot tubs
 5. Available wells for monitoring
- 3. Create a library of waste water systems information and options**
1. County approved and unapproved systems.
 2. Area needed for system installation.
 3. Number of residences or households it will serve.
 4. Cost to build, run and maintain various systems.
 5. Alternative nitrate resolutions and solutions.
 6. Comparison chart of available systems.
- 4. Financial Information**
1. Basis of income by neighborhood.
 2. Available financial help/links for members
 3. Value for service rendered.
 4. Grants
 5. Loans
 6. Bonds
 7. Research/assemble information on a donation fund.
 8. County support.

9. Resort Tax.
 10. Research/assemble information on non-profit support.
- 5. Determine Missoula County health Department, Department of Environmental Quality, and Seeley Lake Sewer District's areas and levels of responsibility.**
- 6. Monitor testing results and evaluate new opportunities.**
- 7. Determine interest level of parcel owners for alternative waste water systems.**
- 8. Develop a list/information on other towns that have recently dealt with wastewater issues, particularly those that have identified "affordable" solutions.**
- 9. Develop a list of engineering firms that have developed "affordable" small sewer systems which might address a portion of the district.**
- 10. Analyze, evaluate and formulate a plan to take steps for the improvement of water water treatment in the district.**
- HELP US KEEP THE ENVIRONMENT CLEAN,
WE ALL LIVE DOWNSTREAM.**

- How you can be part of the process:**
1. Share your email and phone numbers with us so we can share our information and ask your opinion.
 2. Share your septic information with us such as: is it permitted, what type of system, when was it installed, how many people use it.
 3. How much water do you use October-May.
- NO NO NO**
- CLOGGERS!:** Save money and hassle, and protect the environment, by knowing what NOT to flush, pour, or spill into your septic tank --- Fats, oils, greases, paper, wipes, cloth, coffee grounds, egg shells, banana peels, potato peels, feminine hygiene products, disposable diapers, non bio-degradable detergents, bleach, plastic materials that clog pipes and impair system performance. (So called "flushable" wipes are among the worst cloggers!)
- DRUGS!:** Flushing medications or pouring out medications of any kind impacts both human and ecosystem health. Also beware of using personal care products that will contaminate your septic system --- Body care products or other products that contain unnatural chemicals.

**Seeley Lake Sewer District
FY22 Operating Budget
Adopted 4.15.21**

FUND	DESCRIPTION	FY2021	FY2022
SLSD	Audit	\$0.00	\$0.00
SLSD	Bookkeeping	\$5,000.00	\$7,000.00
SLSD	Dues & Subscriptions	\$500.00	\$850.00
SLSD	Election	\$0.00	\$1,000.00
SLSD	Equipment	\$50.00	\$50.00
SLSD	Income Survey	\$750.00	\$750.00
SLSD	Insurance-Liability	\$2,000.00	\$10,000.00
SLSSD	Legal	\$15,000.00	\$15,000.00
SLSD	Licenses & Fees	\$975.00	\$0.00
SLSD	Meals, etc.	\$50.00	\$0.00
SLSD	Office Supplies	\$400.00	\$350.00
SLSD	Postage	\$700.00	\$300.00
SLSD	Public Relations	\$1,200.00	\$350.00
SLSD	Manager	\$38,400.00	\$31,200.00
SLSD	Secretary	\$4,200.00	\$6,000.00
SLSD	Training	\$500.00	\$0.00
SLSD	Travel	\$200.00	\$0.00
SLSD	Water Testing	\$900.00	\$1,600.00
SLSD	Well/Lake Monitoring	\$3,000.00	\$2,740.00
SLSD	SSHS	\$1,000.00	\$0.00
SLSD	Reserve	\$28,000.00	\$0.00
SLSD	Grant Match	\$15,000.00	\$0.00
SLSD	Grant Writing Contracts	\$13,504.00	\$0.00
SLSD	Repay Reserve	\$68,000.00	\$0.00
SLSD	Pine Dr Easement Purchase	\$15,000.00	\$0.00
SLSD	Drill 5 Wells	\$0.00	\$25,000.00
SLSD	Repay Missoula Co Loan	\$0.00	\$21,912.00
	TOTAL OPERATING EXPENSES	<u>\$214,329.00</u>	<u>\$124,102.00</u>

Seeley Lake - Missoula County Sewer District

Balance Sheet

As of August 31, 2021

Aug 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · Citizens Alliance Bank Checking 4,691.83

1001 · Missoula County Account 129,324.11

1002 · Reserve 28,000.00

Total Checking/Savings 162,015.94

Total Current Assets 162,015.94

Fixed Assets 2,033,813.16

TOTAL ASSETS 2,195,829.10

LIABILITIES & EQUITY

Equity

3001 · Retained Earnings 2,193,338.21

Net Income 2,490.89

Total Equity 2,195,829.10

TOTAL LIABILITIES & EQUITY 2,195,829.10

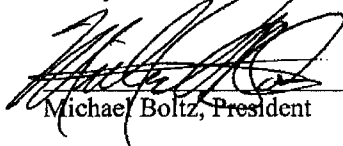


MEMORANDUM OF UNDERSTANDING
BETWEEN THE SEELEY LAKE-MISSOULA COUNTY SEWER DISTRICT
AND MISSOULA COUNTY PUBLIC SCHOOLS FOR THE
SEELEY-SWAN HIGH SCHOOL STUDENTS IN ACTION
MORRELL CREEK WATER MONITORING PROJECT

This Memorandum of Understanding ("MOU") is hereby made and entered into by and between the Seeley Lake-Missoula County Sewer District, hereinafter referred to as the "District", and Missoula County Public Schools for purposes of the Seeley-Swan High School Students in Action Morrell Creek Water Monitoring Project, hereinafter referred to as the "Project", under the following terms and conditions:

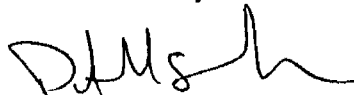
- I. The Project objectives are to: 1) monitor the flows of Morrell Creek at the established High School site; 2) estimate nutrient, turbidity, and total suspended solids (TSS) concentrations throughout the hydrologic cycle; and 3) compare nutrient concentrations observed in Morrell Creek with sites that may be more heavily influenced by non-point sources.
- II. The District agrees to fund Project nutrient testing of monthly water samples, conducted per standard protocols as detailed in the Project Sampling and Analysis Plan, and submitted to a certified lab. Invoices shall be submitted to the District on a monthly basis for remittance. The total annual contribution shall not exceed \$2,000. The term of this MOU shall February 1, 2015 to January 31, 2016.
- III. Project test results will be reported to the District board upon annual completion, and copies of monitoring and test results and associated evaluations and reports shall be provided to the District for their records.
- IV. District shall reserve the right to use reports and records submitted from the Project for the purposes of providing background documentation to other local and state agencies as deemed appropriate by the District board.

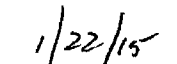
Seeley Lake-Missoula County Sewer District:


Michael Boltz, President


Date

Missoula County Public Schools:


Exec. Dir. of Bus & OP
MCPD


Date

A1016201903

INTERLOCAL AGREEMENT BETWEEN SEELEY LAKE SEWER DISTRICT AND MISSOULA COUNTY

This Interlocal Agreement (Agreement) is made and entered into between Seeley Lake Sewer District (the "District") and Missoula County (the "County"), both political subdivisions of the State of Montana.

WHEREAS, the District is an independent unit of local government incorporated under the provisions of Montana Code Annotated Title 7, Chapter 13, part 22 and 23 for the purposes of developing and implementing a sewage management plan and sewer system for the District; and

WHEREAS, outdated and inadequate sewage disposal in the Seeley Lake area is degrading groundwater quality and contaminating Seeley Lake; and

WHEREAS, the County is concerned with health risks to residents in the Seeley Lake area and with environmental contamination due to inadequate sewage disposal; and

WHEREAS, protecting public health and the environment are in the interest of the County; and

WHEREAS, the District requests assistance from the County; and

WHEREAS, Montana Code Annotated Sections 7-11-101 *et seq.* authorizes the District and the County to enter into this Interlocal Agreement for the purpose of the County providing financial commitments and continued administrative support to the District for the development of the sewer system.

Based on the foregoing, the parties agree as follows:

1. Use of the Seeley Lake satellite office for District board meetings.
2. The Chief Public Works Officer will direct staff to mark public rights of way and draw the remaining needed easements for phases 1 and 2 as described by Great West Engineering and coordinate easement language with the County Attorney's Office.
3. The Chief Public Works Officer will direct staff to continue to provide administrative support, such as:
 - a. Coordinating budget and financial reporting with the District Secretary/Treasurer
 - b. Monthly project calls
 - c. Grant administration
 - d. Preparing tax roll for the Department of Revenue
 - e. Other duties as assigned by the Chief Public Works Officer
4. The County will make available to the District up to \$110,000 to pay costs of development of the sewer system (the "Project"), which will assist the District in obtaining federal and state matching funds for the Project. As of the date of this Agreement and as a part of the maximum amount of \$110,000 in County funds, the County has advanced to the District \$21,912, which the District has expended on capital costs of the Project. The District agrees that all amounts

that the County advances to the District will be applied by the District to pay capital costs of the Project. On or before January 1, 2022, the District will repay the County all dollar amounts advanced by the County to the District under this Section 4. If the total amount of the \$110,000 is not advanced by the County to the District by December 31, 2020, the County shall have no obligation to advance any additional amounts to the District. The parties agree that if the District uses proceeds of a District bond or note to repay the County, the amounts advanced by the County to the District will be deemed to be made in anticipation of the issuance of the bond or note.

5. Missoula County Commissioners on October 25, 2017, agreed to grant the Seeley Lake Sewer District \$100,000 of surplus funds from the Missoula County RSID Revolving Funds to assist the Seeley Lake Sewer District as a subsidy for the first three years of Operations and Maintenance (O&M). The first-year subsidy will be a \$50,000 grant and \$25,000 the following two years. Missoula County agrees the motion was to grant the \$100,000, and no pay back will be required.
6. Missoula County agrees to write a letter of support for the Department of Commerce Delivering Local Assistance grant.
7. Missoula County agrees to sell or trade to the District surplus vehicle(s) pursuant to the requirements of MCA 7-8-101 and Missoula County Disposal of County Surplus Property policy.
8. Public Works will provide backup operators as necessary to the Seeley Lake Sewer District, not to exceed 100 hours, including travel time, for a flat rate of \$3,000. If the Seeley Lake Sewer District requires more than 100 hours, including travel time, Seeley Lake Sewer District agrees to pay the hourly rate, plus fringe, up to 200 hours. The hours and payment will be re-evaluated annually to meet the needs of both Public Works and the Seeley Lake Sewer District.
9. District will approve annual budget. The County will continue to assess, collect and distribute the annual fee on properties within the District using the assessments provided by the district after their final budget is adopted. The budget, debt service and annual assessments to be levied must be provided to the County no later than September 1 of each calendar year.
10. The duration or term of this Agreement shall be TWO (2) years from the date it is approved, unless sooner terminated pursuant to section 8 of this Agreement. The parties may agree to continue this Agreement for an additional two-year term at the expiration of the initial term.
11. The parties agree that a separate legal entity is not created by this Agreement. This Agreement does not void or supersede any other existing agreements involving the parties. Both the District and the County are independent units of local government with separate governance boards.

12. The District board of directors is ultimately responsible for all board actions and any actions performed by the general manager in the course and scope of any work for the District.

13. It is understood by both parties that the staff at Public Works are full-time Missoula County employees in demanding positions with myriad responsibilities to the County. The services provided by the County to the District are gratuitous and provided without fee. Accordingly, the general manager and Public Works employees are not required to work any set number of hours each week on behalf of the District or perform any specific tasks not otherwise required by Montana Code Annotated § 7-13-2278.

14. The District agrees to follow all local, state and federal laws applicable to the operation of the District, including those regarding open meetings and public records. The obligations to conduct District meetings and provide District records in accordance with Montana law is an obligation of the District board and not the County.

15. This Agreement may be terminated by either party unilaterally, with or without cause, by giving notice of termination in writing at least 60 days prior to the date of termination.

16. All property acquired in support of the Seeley Lake sewer project shall be exclusively owned by the District. Any special equipment, software or other product or service required in carrying out this Agreement must be acquired by the District at its expense. County Public Works employees may use County equipment to carry out the services described herein, which shall remain the property of the County.

17. The District shall defend, indemnify and hold harmless the County, its employees and agents, from all claims, liabilities, causes of action or judgments, including costs and attorney fees, asserted by or awarded to third parties as a result of any negligent action or omission or willful misconduct of the County, its employees or agents in performance of work or services for the District.

18. The County shall file this Agreement with the Missoula County Clerk and Recorder and the Secretary of State, as provided by law.

A1016201903

INTERLOCAL AGREEMENT BETWEEN SEELEY LAKE SEWER DISTRICT AND MISSOULA COUNTY

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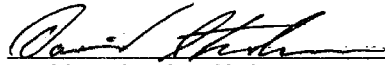
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19. in accordance with Montana Code Annotated Section 7-11-108, the District and the County may appropriate funds for the purpose of performance of this Agreement and provide such personnel or services therefore as may be within its legal power to furnish.


Signed this 16 day of Oct., 2019.

MISSOULA BOARD OF COUNTY
COMMISSIONERS


BY:



David Strohmaier, Chair
Chair

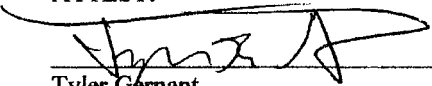


Josh Slotnick, Commissioner



Juanita Vero, Commissioner


ATTEST:



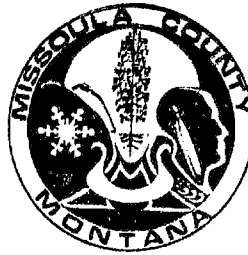
Tyler Gemant

SEELEY LAKE SEWER DISTRICT BOARD
OF DIRECTORS

BY:



Pat Goodover,
Its: President



DISTRICT EMAIL ADDRESSES

SLSDBoard1@gmail.com

Tom Morris

SLSDBoard2@gmail.com

Pat Goodover

SLSDBoard3@gmail.com

Cheri Thompson

SLSDBoard4@gmail.com

Jason Gilpin

SLSDBoard5@gmail.com

SLSDSecretary@gmail.com

Felicity Derry

SLSDManager@gmail.com