

SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
April 24, 2019

Pat Goodover	President	PRESENT	Walt Hill	Vice President	PRESENT
Mike Boltz	Director	ABSENT	Davy Good	Director	PRESENT*
Beth Hutchinson	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Jean Curtiss	Manager	PRESENT	Kim Myre	Missoula Co	PRESENT

Public Attendance - Appendix A
*Arrived 5:21pm

CALL TO ORDER:

The meeting was called to order by Pat Goodover at 5:18pm at The County Satellite Office, located at 3360 Highway 83 N.

APPROVAL OF AGENDA:

Walt Hill moved to approve the agenda as presented. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent
Davy Good	Aye
Beth Hutchinson	Aye

PRESIDENT'S COMMENTS:

None.

PUBLIC COMMENTS:

Nathan Bourne discussed his concerns about motions coming up during a meeting that had not been noticed prior.

CORRESPONDENCE:

DEQ Review of Collection System

It was noted that the engineer would be responding to DEQ once the comments had been received from all of the agencies. Discussion followed on the merits of an SBR for the system. Beth Hutchinson noted that she wanted to research other systems while still moving forward, and would have a report at the next meeting.

Correspondence Report

The Board felt this was a useful report.

MINUTES:

March 21, 2019

Beth Hutchinson reviewed her amendments and the Board discussed them.

Walt Hill moved to approve the minutes as amended. Davy Good seconded the motion. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent
Davy Good	Aye
Beth Hutchinson	Aye

FINANCIAL REPORTS:

Invoices – March 2019

Felicity Derry reviewed the invoices for the Board.

Pat Goodover moved to approve the March 2019 invoices for payment as presented. Walt Hill seconded the motion. The Board clarified that this included approving the Beal Law Firm invoice. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent
Davy Good	Aye
Beth Hutchinson	Nay

Financials – January & February 2019

Felicity Derry reviewed the financials for January & February 2019.

MANAGER’S REPORT:

Jean Curtiss had met with Great West Engineering (GWE) and RD to review the \$759,000 contract amendment covering the inspection of the collection system.

The treatment plant bid documents would be sent to DEQ May 1, 2019. The collection system documents had been sent to the County’s Sanitarian. Work on the easements continued.

The County was informed of the Board’s dissatisfaction regarding the promise of project inspection and there was discussion on how the County could help with the cost of inspection, which would ultimately

be taken to the commissioners. The surveyor and Kim Myre would continue to work with the District. A vehicle could be donated and the County could provide backup staff.

RD was reviewing the project and O&M budgets.

MAP had sent some very useful documents from Gallatin Gateway, who just completed a similar project. The documents had been sent to the attorney and bond counsel.

Jean Curtiss had several meetings exploring the Community Development Block Grants (CDBG).

The O&M budget and how it would be assessed was being reviewed.

The Bonneville Power Association had offered to attend a meeting to talk to the Board about bringing some money to the project.

The work on the easements continued. The appraisals would be done by May 15, 2019.

An amendment to the LOR grant agreement was being drawn up.

Part of the GWE contract was for an RD grant application for the Phase II collection system. GWE had requested direction from the Board on that.

GWE would address all of the comments in their response. Jean Curtiss would have the revised TSEP management plan for review at the next meeting.

OLD BUSINESS:

A. By-Laws

Walt Hill, Beth Hutchinson and Rachelle Harman are still working on the By-Laws.

B. FY2020 Operating Budget

Beth Hutchinson noted that figures were needed for an expanded operating budget to include the manager, legal fees and a newsletter. Jean Curtiss and Beth Hutchinson would work on the operating budget for approval at the next meeting.

C. Project Manager

The Manager pointed out that RD said this would be duplicative, since they already provide that service, as do others.

Pat Goodover moved not to hire a project manager. Walt Hill seconded the motion. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent

Davy Good Aye
Beth Hutchinson Aye

D. User Agreement

The Board attorney was asked to have a final draft of the User Agreement to the Board by the next meeting.

E. Communications Policy

Beth Hutchinson was working on the communications policy and requested input.

F. Sub-District I O&M Budget

RD was reviewing the budget and felt it could be streamlined. DEQ had requested an O&M plan. Both should be ready for review at the next meeting.

NEW BUSINESS:

A. Correspondence & Motion from Jon Beal to President

Pat Goodover had received a letter from the attorney suggesting designating one person to be the contact point, and that person be the president.

Walt Hill moved to appoint Pat Goodover as the contact point for Jon Beal. Davy Good seconded. There was no further discussion. The motion was carried.

Pat Goodover Aye
Walt Hill Aye
Mike Boltz Absent
Davy Good Aye
Beth Hutchinson Aye

Pat Goodover noted that with reference to Walt Hill serving on more than one board, the attorney felt that the legislation was vague and could be interpreted in more than one way. It did not preclude Walt Hill from serving on more than one board.

The attorney also conveyed that Davy Good could carry out the remainder of his term on the Board after the sale of his property within the District.

B. Website

Davy Good had reviewed the website demo, as well as some of the other websites that the company had built, and felt that the websites were good, easy to operate and the price was right. The Board discussed what the company actually would be providing and the reliability of the company. Possible domain names were also discussed.

Davy Good moved to accept the proposal for the website and use the domain name seeleysewer.org. Beth Hutchinson seconded the motion. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent
Davy Good	Aye
Beth Hutchinson	Aye

C. Rules & Regulations

Jean Curtiss requested that the Board review the rules and regulations from Gallatin Gateway and consider scheduling several public hearings. Once a cleaner document had been completed it could be added to next month's agenda.

D. Well & Lake Monitoring

Vince Chappell provided his report.

E. Great West Engineering Contract Amendment #1

This had been discussed previously. The Board reviewed the numbers for the contract amendment #1.

Walt Hill moved to have Pat Goodover sign the Great West Contract Amendment #1. Davy Good seconded the motion. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent
Davy Good	Aye
Beth Hutchinson	Aye

F. RD Grant Application Phase#2 Collection

This item was already included in the budget. GWE had requested direction from the Board with regard to the RD grant application. Jean Curtiss noted that this would not slow any of the current project work by GWE and would clarify that it did not need a public hearing.

Davy Good moved to have Pat Goodover sign the Rural Development grant application for Phase II. Walt Hill seconded the motion. The Board discussed the wording of the motion. Davy Good modified his motion to direct Great West Engineering to prepare the Rural Development grant application for Phase II. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Absent

Davy Good Aye
Beth Hutchinson Aye

NEXT REGULARLY SCHEDULED MEETING: May 16, 2019

ADJOURNMENT OF MONTHLY BOARD MEETING:

Pat Goodover adjourned the meeting at 8:13pm.

Attest:

Pat Goodover, President

Felicity Derry, Secretary