

Seeley Lake Sewer District
REGULAR BOARD MEETING AGENDA

DATE: Thursday, July 18, 2024
PLACE: The Barn, 2920 Highway 83, Seeley Lake & Virtual Meeting, via Zoom
Computer: <https://us02web.zoom.us/j/86464976067?pwd=dFF0UU9yUVIvZjFZQmo4ZlRQR3VEQT09>
Telephone: 1 669 900 6833
Meeting ID: 864 6497 6067
Password: 032580
TIME: 6:00 p.m.

ROLL CALL

Tom Morris, President	○	05/2028
Pat Goodover, Vice President	○	05/2026
Cheri Thompson, Director	○	05/2026
Troy Spence, Director	○	05/2026
Tyler Smith, Director	○	05/2028
Felicity Derry, Secretary	○	

1. OPENING: Scheduled for 6:00 PM Via Zoom
2. APPROVAL OF AGENDA:
3. PRESIDENT'S COMMENTS:
4. PUBLIC COMMENT: On Items not on the Agenda of the Meeting and within the Jurisdiction of the Sewer District [MCA 2-3-103 (1)a]
5. CORRESPONDENCE:
6. MINUTES: June 26, 2024 - *Action*
7. FINANCIAL REPORTS:
 - a} Invoices: July 2024 - *Action*
 - b} April & May 2024
8. MANAGER'S REPORT: Status Report
9. UNFINISHED BUSINESS:
 - a} Action Plan for 2023-2024 Committee Reports
 - i. Pathfinder Article & Email Newsletter - *Discussion/Action*
 - b} WET/Project Update - *Discussion/Action*
 - c} Monitoring Well & Lake Sampling - *Discussion/Action*
 - d} Grants & Finding - *Discussion/Action*
 - e} Response Letter to the Community - *Discussion/Action*
10. NEW BUSINESS:
 - a} Build a Network to Share Information - *Discussion/Action*
 - b} Bank Account Debit Card & Spending Policy - *Discussion/Action*
 - c} Bank Account Signatories - *Discussion/Action*
11. NEXT SCHEDULED MEETING: August 15, 2024
12. AGENDA ITEMS FOR NEXT SCHEDULED MEETING:
13. ADJOURNMENT:

**SEELEY LAKE SEWER DISTRICT
PUBLIC HEARING
June 26, 2024**

Tom Morris	President	PRESENT	Troy Spence	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Vacant	Director	
Cheri Thompson	Director	ABSENT	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			
Public Attendance – Appendix A					

CALL TO ORDER:

The meeting was called to order at 5:30pm. The meeting was held at the Barn, 2920 Highway 83, Seeley Lake, MT and via Zoom.

APPROVAL OF AGENDA:

Tom Morris moved to approve the agenda. Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Vacant	

PRESIDENT'S COMMENTS:

Tom Morris requested public comment on anything that was not on the agenda. There were none.

Report on Written Comments Received by the June 24, 2024 Deadline

Tom Morris noted that no protests or comments had been received.

Tom Morris requested vocal protests. There were none.

Resolution# 06262024 Setting Assessments

Tom Morris read the resolution.

**SEELEY LAKE SEWER DISTRICT
RESOLUTION# 06262024
SETTING ASSESSMENTS**

WHEREAS, the Board of Directors of the Seeley Lake Sewer District (the "Board") adopted a fiscal year budget on May 15, 2024 for the purpose of setting assessments to fund the administrative costs of District operations, being offset by District reserves for Fiscal Year 2025, and

WHEREAS, the Board heard recommendations to establish equal assessments for setting annual assessments; and

WHEREAS, after giving notice as required, the Board held a public hearing on June 26, 2024 at 5:30 p.m. MDT for the purpose of accepting public comment on establishing the methodology for annual assessments; and

WHEREAS, upon taking public testimony, the Board considered all comments, both written and verbal; and

WHEREAS, the Board determined that the equal assessment method described in § 7-12-2151 (d) M.C.A. would provide sufficient revenues for fiscal year 2025, in the amount of approximately \$30,597.84;

NOW, THEREFORE BE IT RESOLVED by the Board that the Secretary is directed to coordinate the placement of assessment on the property tax bills for Fiscal Year 2025 as follows:

Equal Assessments: Each lot, tract or parcel of land in the District shall be assessed equally for the Administrative Fee. The amount of the Administrative Fee assessed against each lot, tract or parcel of land in the District shall be \$60.71.

DATED THIS 26th DAY OF JUNE, 2024

Tom Morris moved to adopt the resolution (#06262024). Pat Goodover seconded the motion. There was no discussion. The motion was carried and the resolution was adopted.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Vacant	

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom Morris adjourned the Public Hearing at 5:35pm and moved into the Regular Board Meeting.

**SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
June 26, 2024**

Tom Morris	President	PRESENT	Troy Spence	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Tyler Smith	Director	PRESENT
Cheri Thompson	Director	PRESENT*	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			

Public Attendance – Appendix A
*Joined the meeting at 5:43pm

APPROVAL OF AGENDA:

Tom Morris moved to move the Board Election item to right after Correspondence. Troy Spence seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Vacant	
Cheri Thompson	Aye
Troy Spence	Aye

PRESIDENT’S COMMENTS:

Tom Morris requested that everybody be respectful of everybody’s comments and time.

PUBLIC COMMENT:

Arthur Pettit, field rep for Senator Tester, introduced himself and wanted to make Senator Tester’s office available to the District in any way that might be helpful, such as a letter of support or finding available funds.

Cheri Thompson noted that Dave Lapham had asked her to make a proposal that the Board be proactive and send out agendas prior to the meetings and then after the meeting, a short meeting recap be sent to various organizations in town, to be informative and to keep the rumors to a minimum.

Tom Morris noted that they would take that under advisement.

CORRESPONDENCE:

None.

MINUTES:

May 15, 2024

Cheri Thompson moved to accept the minutes (May 15, 2024) as circulated. Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Aye
Troy Spence	Abstained
Vacant	

Board Election

Tom Morris noted that Tyler Smith had put his name forward for the vacant position on the Board.

Cheri Thompson moved to appoint Tyler Smith to the Board. Pat Goodover seconded the motion. Tom Morris noted that he would not be able to vote in favor, if Tyler Smith was planning to be a possible contractor for the project. Tyler Smith replied that Seeley Lake was out of his market; however, if that changed, he would remove himself from the Board prior to that. There was discussion as to which property he owned. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Aye
Troy Spence	Abstained
Vacant	

Tom Morris noted that the officers should be elected at this meeting.

Cheri Thompson moved to stay the same, Tom Morris to stay as President and Pat Goodover to stay as Vice President. Tyler Smith seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Aye
Troy Spence	Abstained
Tyler Smith	Aye

FINANCIAL REPORTS:

Invoices

Tom Morris reviewed the invoices.

Tom Morris moved to pay the bills. Cheri Thompson seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Aye
Troy Spence	Abstained
Tyler Smith	Aye

MANGER'S REPORT:

Bill Decker noted that the fee assessment mailing was sent out on time. Bill Decker proposed that the District have a debit card to purchase miscellaneous items, under Board supervision.

Bill Decker had attended a zoom meeting for a Master's Degree thesis on the groundwater issue in Seeley and the failure of District residents to vote to move the project forward. One individual wrote over 20 letters opposed to the project. Interestingly, there was a letter to the editor titled no nitrate issue on the same day as the announcement that the District was in the running for a sizable federal grant. Bill Decker had responded with a letter to the editor the following week.

A requirement of the \$18 million grant application through Congressman Zinke's office was that we provide letters of support. Bill Decker was disappointed in the number of letters that had been received and still encouraged letters of support to be submitted. Congressman Zinke's office had received calls encouraging the Congressman to use a specific piece of equipment and site location for the project, which was not helpful to the District.

Bill Decker felt that it was important that the Board made a statement that they were in favor of the project & grant, and suggested that a statement be drafted for Board approval.

Obtaining a District debit card, setting a spending limit and formulating a corresponding policy was discussed. The Board agreed that Tyler Smith would draft a policy for the next meeting.

UNFINISHED BUSINESS:

Action Plan for 2023-2024 - Committee Reports

Pathfinder Article & Email Newsletter

None.

Monitoring Wells Sampling

Jeanna Miller, Missoula City County Health Department (MCCHD), noted that the goal was to sample the monitoring wells monthly, however due to the diameter and the depth of the wells that probably would not be feasible. The data would be shared once available. The County Surveyor did survey the wells and the transducers were in place.

WET Proposal Next Step

Steve Alexander, WET, noted that this would be more of a status report. The data was being used to identify the nitrate hotspots and the system would be designed around those. Also, how to best fit the project to Congressman Zinke's \$18 million earmark. Bill Decker added that the earmark was now \$10 million and not \$18 million and asked Arthur Pettit if Senator Tester would be able to help. Arthur Pettit clarified that Senator Tester did not utilize earmarks; however, he had secured funding for the District's previous project and could be a resource to find grant funds and write letters of support.

Steve Alexander continued that another task was to develop treatment requirements. Based on current groundwater concentrations the requirement would be to treat nitrate to 7.5mg/L or less.

The next task was to evaluate available technologies. Steve Alexander reviewed the different options that were being evaluated. With the assistance of the District, a selection matrix would be developed to weigh the different categories. This would then be used to compare the different technologies and select the best option.

A future task was to identify potential funding sources. In light of the Zinke funds, WET had met with Missoula County, as well as the Department of Commerce to discuss funding opportunities. One possibility would be FEMA funding. A notice of intent would be submitted to FEMA through Missoula County. Funding agencies that had been involved with the previous project were hesitant to get involved with the District without community support. Jeanna Miller reviewed the possibility of a DNRC grant that could be utilized to assist with the cost of connection.

Steve Alexander noted that potential sites needed to be identified. Bill Decker added that the previous site was still available. The USFS site that was mentioned in the PER was discussed.

Gary Chilcott offered to sell the RV park as a location, if they could lease it back for the RV park. Brandon Grosvenor asked if the Board would be willing to discuss negotiating a sale on that property, which had 2.5 years of monitoring well data and a discharge permit for 10,000 gallons a day. Tom Morris was agreeable to having a discussion. Tyler Smith noted that WET would have to determine how it would be used, but eliminating lift stations would advantageous. What kind of properties could be considered was discussed.

Cheri Thompson questioned if a small system with the option to use the effluent for irrigation could be utilized in Dogtown. Steve Alexander felt that currently nothing should be off the table. The topography of the town and the condition of existing septic tanks were discussed. Possible locations for the treatment plant were discussed further.

The capacity of the treatment plant and a discharge permit were discussed. The discussion turned to a central sewer and smaller regional systems. Steve Alexander added that step systems would not be appropriate for Seeley.

Cheri Thompson noted that community education was important for people outside of the District also. Steve Alexander added that there were grants available for community education, which could help to lessen misinformation and assist with community support.

DNRC Grants

Covered previously.

FEMA Funding

Covered previously.

Board Election

Covered previously.

Congressman Zinke Grant Application

Tom Morris noted that the full \$18 million was not possible and that if everything aligned perfectly with the current timeline, digging could begin in 2026. Steve Alexander added that the District was currently in the planning/pre-design phase. Tom Morris felt that the District should design a system and see what it would cost and fund it, not the other way around.

Brandon Grosvenor asked if the Board would be interested in allowing them to put something together that would allow the District to accomplish that sooner. Discussion followed on whether Brandon Grosvenor and Gary Chilcott could talk to WET. Tom Morris added that at present the District should follow the guidance of their engineer. Discussion with Gary Chilcott followed. Tom Morris reinforced that the Board would move forward with the recommendation of the engineer and would appreciate if there was no outside interference, noting that we are all in this together and we need to stay on task. Pat Goodover agreed. Tyler Smith added that WET would assess the RV park system, but they were not quite to that point yet.

Geary Alexander noted that without the property there was nothing to draw on. Tom Morris replied that some property suggestions had been made and the District did own a property. Geary Alexander added that the longer you waited the bigger the bill would be. Everybody was so afraid of the future and growth and after all this time he would still not be able to live on his property. Tom Morris noted that the Board worked for the constituents and the constituents had voted. The Board had started over and were moving forward.

NEW BUSINESS:

Midwest Assistance Program (MAP) Introduction

Will Meyer, MAP, could assist the District with funding options and helping with grant applications. Will Meyer agreed that the District should allow the engineer to figure things out and go through the appropriate approval process. The PER and grant funds were discussed.

CDBG Grant

Steve Alexander noted that this was a potential planning grant, which was due in November. Community letters of support were crucial for this grant. This grant, was a stepping stone to a larger grant.

Response to Don Larson's Letter to the Editor

Tom Morris noted that this item reflected back to the item in the Manager's Report that the Board needed to make a statement of cohesion, supporting the project, as well as moving forward with the project. Cheri Thompson added that there was scientific data proving the elevated nitrate levels in the groundwater. Tom Morris was in agreement with Bill Decker that the Board should make a public statement. The Board discussed what should be included and who should write it.

Tom Morris moved that Cheri Thompson draft a letter of response that will be discussed and signed at the next Board meeting. Cheri Thompson suggested that it be a letter of action. **Tom Morris amended his motion that Cheri Thompson should draft a letter of action that will be discussed and signed at the next Board meeting.** Pat Goodover seconded the motion. The Board discussed including a timeline from WET. Bill Decker added that somebody had called one of the newspapers and left an anonymous message that this Board of directors was going to refuse any grant money for this project. Tom Morris added that we include a plea to the members of the community to not speak for the Board. Tyler Smith suggested that the Board encourage people to attend the meetings to share their thoughts in person, rather than on social media. The Community Council meetings and attending the District Board meetings were discussed. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Tyler Smith	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Jeanna Miller, added that there was a web page called the Missoula County Voice. They were currently working on a page specifically for Seeley Lake.

NEXT REGULARLY SCHEDULED MEETING: July 18, 2024

AGENDA ITEMS FOR NEXT SCHEDULED MEETING:

Tom Morris reviewed the items for the July meeting agenda: Grants and funding discussion/action, Monitoring Well and Sampling, Response to the Community, Build a Network to Share Information, Bank Signatories for the bank account & Information on a Debit Card, and Policy on Spending.

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom moved to adjourn the meeting at 7:28pm. Tyler Smith seconded the motion.

Attest:

Tom Morris, President

Felicity Derry, Secretary

APPENDIX A

SEELEY LAKE – MISSOULA COUNTY SEWER DISTRICT
Public Hearing & Regular Board Meeting
Virtual Meeting Via Zoom
June 26, 2024

[illegible]

Seeley Lake Sewer District
Invoices for July 2024

District:

Seeley Lake Water District - <i>Inv#234 June 2024</i>	\$120.10
Pathfinder Inv#46979	\$60.00
Bill Decker - <i>June/July 2024</i>	\$214.50
The Barn - June Meeting	\$50.00
Felicity Derry June/July 2024	\$279.00
	<hr/>
	\$723.60

Account Balances as of 5/31/2024

Citizens Alliance Account	\$4,991.28		\$4,991.28
Reserve	\$28,000.00		\$28,000.00
Missoula County Account	\$224,892.11		\$224,168.51
	<hr/>		<hr/>
	\$257,883.39	(\$723.60)	\$257,159.79
	<hr/>		<hr/>

Seeley Lake - Missoula County Water District

PO Box 503
Seeley Lake, MT 59868-0503

Phone # 406-677-2559

Invoice

DATE	INVOICE #
7/1/2024	234

BILL TO
Seeley Lake Sewer District PO Box 403 Seeley Lake, MT 59868-0403

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	
	Due on Receipt		7/1/2024	Vince	

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
7 302	MiscI MiscO	Bookkeeping & Admin June 2024 Copies	15.00 0.05	105.00 15.10
THANK YOU!			Total	\$120.10



The Seeley Swan Pathfinder
3195 MT Hwy 83
Unit #3
Seeley Lake, MT 59868
406-677-2022
Bill to:

Felicity Derry
Seeley Lake - Missoula Co. Sewer District
PO Box 403
Seeley Lake, MT 59868

Statement

Date: 5/29/24
Activity: 5/1/2024 - 5/30/2024
Terms: Prepay

Sold to: Account ID: 6387

Felicity Derry
Seeley Lake - Missoula Co. Sewer District
PO Box 403
Seeley Lake, MT 59868

Balance Forward before 5/1/2024 **-\$60.00**

Date	Description	Sale	Adj	Pmt	Balance
05/23/24	Invoice# 46979 Advertising	\$60.00			\$0.00
05/30/24	1x1" 5 folio Notice Pathfinder B/W Col. In.	\$60.00			\$60.00
		\$120.00			

Thank you for your business!

Unapplied Credit	\$0.00
Credit Applied to Future Ads	\$0.00
Account Balance as of 5/30/2024	\$60.00

Invoice Balances:

Current	1-30	31-60	61-90	91-120	Over 120	Credit	Total
	\$60.00						\$60.00

Please return this portion with your payment

Statement

Statement Date: 5/29/2024

Account # 6387

Account Name Seeley Lake - Missoula Co.

Amount Enclosed _____

Remit Payment to

The Seeley Swan Pathfinder
P.O. Box 702
Seeley Lake, MT 59868
406-677-2022

Account Balance as of 5/30/24 **\$60.00**

MANAGER'S REPORT

JUNE/JULY 2024

Our Congressman Zinke sponsored grant application is making its way through the approval process. The U.S House Appropriations Committee approved its Transportation, Housing and Urban Development Appropriations Act on Wednesday, July 10th. Our application is for \$ 10 million. Out of \$ 20 million requested for 7 projects in Montana, Seeley Lake's application is the largest. The final vote from the U.S. House of Representatives is expected in the last week of July.

Although this amount is less than the \$ 18 million, we originally requested, it is a huge amount for a single grant and will go a long way toward building our wastewater treatment and collection system. We are currently looking for other grant opportunities to help fund the design portion of the project. Our WET consultants are using information developed in the previous PER and update when applicable to hold down design expenses. If in their analysis WET determines some of the proposals of the previous engineers are the most cost effective, we will use those plans. We are basing the new project on the old one but tweaking it to best suit our current situation. This means we will be concentrating on the "hot spots" identified in our sampling and monitoring program. We should not expect the new proposal to encompass all the areas the old one did.

Steve Anderson Felicity and I attended a Zoom meeting about closing our current RDG grant. WET is working on the remaining requirements.

Time card

7 email conversations 7x 0.25hrs	1.75hrs
16 phone conversations 16x 0.25hrs	4.00hrs
June 27 RDG Zoom meeting	1 00hr
June 27 Board/ Public Hearing	1.50hrs
Total hrs	8.25hrs @\$26hr = \$214.50

Felicity Derry
June/July

Date	Time	Subject	Hours
6/21/2024	3:30-5:30p	Admin	2.00
6/24/2024	5:00-5:30p	Admin	0.50
6/26/2024	4:30-4:45p	Meeting Prep	0.25
6/26/2024	5:05-8:20p	Meeting	3.25
7/7/2024	12:30-2:30p	Minutes	2.00
7/8/2024	4:15-8:00p	Minutes & Admin	3.75
7/9/2024	6:30-7:30p	Minutes & Admin	1.00
7/10/2024	7:30-8:45p	Admin	1.25
7/14/2024	11:00-12:30P	Admin	1.50
			<hr/>
			15.50

15.5 x \$18 = \$279.00

\$279.00
\$279.00

OPERATING BILLED INCOME	APRIL 2024	MTHLY BUDGET	2024 FISCAL YTD	YTD BUDGET	2024 BUDGET	% OF BUDGET
Fee Assessment	\$1,195.52	\$2,500.26	\$20,923.66	\$25,002.60	\$30,003.12	69.7
Interest Income CAB	\$18.81	\$0.00	\$178.84	\$0.00	\$0.00	
Interest Income Missoula County	\$1,027.98	\$0.00	\$6,820.07	\$0.00	\$0.00	
TOTAL OPERATING INCOME	\$2,242.31	\$2,500.26	\$27,922.57	\$25,002.60	\$30,003.12	93.1

OPERATING EXPENSES

Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookeeping	\$165.00	\$250.00	\$1,342.50	\$2,500.00	\$3,000.00	44.8
Dues & Subscriptions	\$514.16	\$83.33	\$858.16	\$833.33	\$1,000.00	85.8
Election	\$0.00	\$83.33	\$0.00	\$833.33	\$1,000.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$41.67	\$50.00	0.0
Income Survey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Insurance - Liability	\$0.00	\$250.00	\$0.00	\$2,500.00	\$3,000.00	0.0
Legal	\$0.00	\$1,250.00	\$0.00	\$12,500.00	\$15,000.00	0.0
Licenses & Fees	\$0.00	\$8.33	\$0.00	\$83.33	\$100.00	0.0
Meals, etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Office Supplies	\$14.35	\$29.17	\$114.20	\$291.67	\$350.00	32.6
Postage	\$0.00	\$50.00	\$0.00	\$500.00	\$600.00	0.0
Public Relations	\$50.00	\$62.50	\$50.00	\$625.00	\$750.00	6.7
Manager	\$0.00	\$2,140.42	\$3,172.00	\$21,404.17	\$25,685.00	12.3
Secretary	\$216.00	\$500.00	\$1,152.00	\$5,000.00	\$6,000.00	19.2
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Nutrient Budget Analysis	\$0.00	\$959.58	\$0.00	\$9,595.83	\$11,515.00	0.0
Well/Lake Monitoring	\$3,260.00	\$1,159.91	\$5,815.79	\$11,599.07	\$13,918.88	41.8
Drill 5 Wells	\$0.00	\$833.33	\$0.00	\$8,333.33	\$10,000.00	0.0
Engineering Costs	\$2,248.75	\$2,083.33	\$20,925.25	\$20,833.33	\$25,000.00	83.7
TOTAL OPERATING EXPENSES	\$6,468.26	\$9,747.41	\$33,429.90	\$97,474.07	\$116,968.88	28.58

DISTRICT RESERVE OFFSET (\$86,965.76) (\$86,965.76)

NET OP. INCOME (LOSS) (\$4,225.95) (\$7,247.15) (\$5,507.33) \$14,494.29 (\$0.00)

BALANCE SHEET**LIABILITIES & EQUITY****02/29/24****03/31/24****04/30/24****CURRENT LIABILITIES**

Accounts Payable	\$0.00	\$0.00	\$0.00
Total Current Liabilities	\$0.00	\$0.00	\$0.00

TOTAL LIABILITIES**\$0.00****\$0.00****\$0.00****OWNERS' EQUITY**

Retained Earnings	\$2,291,237.89	\$2,291,237.89	\$2,291,237.89
Net Income (Loss)	(\$2,067.76)	(\$1,281.38)	(\$5,507.33)
Total Owners' Equity	\$2,289,170.13	\$2,289,956.51	\$2,285,730.56

TOTAL LIABILITIES & EQUITY**\$2,289,170.13****\$2,289,956.51****\$2,285,730.56**

BALANCE SHEET

ASSETS	02/29/24	03/31/24	04/30/24
CURRENT ASSETS			
Cash Accounts			
Citizens Alliance Bank Account	\$32,987.20	\$33,004.24	\$33,023.05
- District Reserve Funds	\$28,000.00	\$28,000.00	\$28,000.00
- General District Funds	\$4,987.20	\$5,004.24	\$5,023.05
Missoula County Account	\$222,369.77	\$223,139.11	\$218,894.35
Total Cash Assets	\$255,356.97	\$256,143.35	\$251,917.40
Accounts Receivable	\$0.00	\$0.00	\$0.00
TOTAL CURRENT ASSETS	\$255,356.97	\$256,143.35	\$251,917.40
FIXED ASSETS			
Total Fixed Assets	\$2,033,813.16	\$2,033,813.16	\$2,033,813.16
TOTAL ASSETS	\$2,289,170.13	\$2,289,956.51	\$2,285,730.56

CASH FLOW RECONCILIATION

	31-Mar	30-Apr	FISCAL YTD
TOTAL NET INCOME (LOSS)	\$786.38	(\$4,225.95)	(\$5,507.33)
Operating Activities			
Accounts Payable	\$0.00	\$0.00	(\$1,815.00)
Total Investing Activities	\$0.00	\$0.00	(\$1,815.00)
INCREASE (DECREASE) IN NON-CASH ASSETS			
Accounts Receivable	\$0.00	\$0.00	\$0.00
NET CASH INCREASE (DECREASE)	\$786.38	(\$4,225.95)	(\$7,322.33)
CHANGE IN ACCOUNT BALANCES			
Cash at Beginning of Period	\$255,356.97	\$256,143.35	\$259,239.73
Cash at End of Period	\$256,143.35	\$251,917.40	\$251,917.40
Change in Account Balances	\$786.38	(\$4,225.95)	(\$7,322.33)

11:56 AM
07/15/24

Seeley Lake - Missoula County Sewer District
Check Detail
April 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2064	04/18/2024	Seeley Lake Water District	1001 - Missoula Co...	-179.35	-179.35
Bill	Inv#231	04/01/2024		6652 - Bookkeeping ... Copies	-165.00 -14.35	165.00 14.35
TOTAL					-179.35	179.35
Bill Pmt -Check	2065	04/18/2024	Immense Impact, LLC	1001 - Missoula Co...	-499.00	-499.00
Bill	Inv#21-1006...	04/10/2024		Dues & Subscriptions	-499.00	499.00
TOTAL					-499.00	499.00
Bill Pmt -Check	2066	04/18/2024	Seeley Lake Historic Museum & Visitor Ctr	1001 - Missoula Co...	-50.00	-50.00
Bill		04/18/2024		6670 - Public Relatio...	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	2067	04/18/2024	Stratum Reservoir (Isotech) LLC	1001 - Missoula Co...	-3,260.00	-3,260.00
Bill	Inv#1002-02...	04/04/2024		6290 - Well/Lake Mo...	-3,260.00	3,260.00
TOTAL					-3,260.00	3,260.00
Bill Pmt -Check	2068	04/18/2024	WET	1001 - Missoula Co...	-2,248.75	-2,248.75
Bill	Inv#10842	04/03/2024		Engineering - General	-2,248.75	2,248.75
TOTAL					-2,248.75	2,248.75
Check	2069	04/18/2024	Felicity Derry	1001 - Missoula Co...	-231.16	-231.16
				6110 - Secretary Dues & Subscriptions	-216.00 -15.16	216.00 15.16
TOTAL					-231.16	231.16

	MAY 2024	MTHLY BUDGET	2024 FISCAL YTD	YTD BUDGET	2024 BUDGET	% OF BUDGET
OPERATING BILLED INCOME						
Fee Assessment	\$6,521.28	\$2,500.26	\$27,444.94	\$27,502.86	\$30,003.12	91.5
Interest Income CAB	\$18.23	\$0.00	\$197.07	\$0.00	\$0.00	
Interest Income Missoula County	\$544.33	\$0.00	\$7,364.40	\$0.00	\$0.00	
TOTAL OPERATING INCOME	\$7,083.84	\$2,500.26	\$35,006.41	\$27,502.86	\$30,003.12	116.7
OPERATING EXPENSES						
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookeeping	\$150.00	\$250.00	\$1,492.50	\$2,750.00	\$3,000.00	49.8
Dues & Subscriptions	\$0.00	\$83.33	\$858.16	\$916.67	\$1,000.00	85.8
Election	\$0.00	\$83.33	\$0.00	\$916.67	\$1,000.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$45.83	\$50.00	0.0
Income Survey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Insurance - Liability	\$0.00	\$250.00	\$0.00	\$2,750.00	\$3,000.00	0.0
Legal	\$0.00	\$1,250.00	\$0.00	\$13,750.00	\$15,000.00	0.0
Licenses & Fees	\$0.00	\$8.33	\$0.00	\$91.67	\$100.00	0.0
Meals, etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Office Supplies	\$13.35	\$29.17	\$127.55	\$320.83	\$350.00	36.4
Postage	\$84.00	\$50.00	\$84.00	\$550.00	\$600.00	14.0
Public Relations	\$50.00	\$62.50	\$100.00	\$687.50	\$750.00	13.3
Manager	\$702.00	\$2,140.42	\$3,874.00	\$23,544.58	\$25,685.00	15.1
Secretary	\$202.50	\$500.00	\$1,354.50	\$5,500.00	\$6,000.00	22.6
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Nutrient Budget Analysis	\$0.00	\$959.58	\$0.00	\$10,555.42	\$11,515.00	0.0
Well/Lake Monitoring	\$0.00	\$1,159.91	\$5,815.79	\$12,758.97	\$13,918.88	41.8
Drill 5 Wells	\$0.00	\$833.33	\$0.00	\$9,166.67	\$10,000.00	0.0
Engineering Costs	\$0.00	\$2,083.33	\$20,925.25	\$22,916.67	\$25,000.00	83.7
TOTAL OPERATING EXPENSES	\$1,201.85	\$9,747.41	\$34,631.75	\$107,221.47	\$116,968.88	29.61
DISTRICT RESERVE OFFSET				(\$86,965.76)	(\$86,965.76)	
NET OP. INCOME (LOSS)	\$5,881.99	(\$7,247.15)	\$374.66	\$7,247.15	(\$0.00)	

BALANCE SHEET

ASSETS	03/31/24	04/30/24	05/31/24
CURRENT ASSETS			
Cash Accounts			
Citizens Alliance Bank Account	\$33,004.24	\$33,023.05	\$32,991.28
- District Reserve Funds	\$28,000.00	\$28,000.00	\$28,000.00
- General District Funds	\$5,004.24	\$5,023.05	\$4,991.28
Missoula County Account	\$223,139.11	\$218,894.35	\$224,892.11
Total Cash Assets	\$256,143.35	\$251,917.40	\$257,883.39
Accounts Receivable	\$0.00	\$0.00	\$0.00
TOTAL CURRENT ASSETS	\$256,143.35	\$251,917.40	\$257,883.39
FIXED ASSETS			
Total Fixed Assets	\$2,033,813.16	\$2,033,813.16	\$2,033,813.16
TOTAL ASSETS	\$2,289,956.51	\$2,285,730.56	\$2,291,696.55

BALANCE SHEET**LIABILITIES & EQUITY****03/31/24****04/30/24****05/31/24****CURRENT LIABILITIES**

Accounts Payable	\$0.00	\$0.00	\$84.00
Total Current Liabilities	\$0.00	\$0.00	\$84.00

TOTAL LIABILITIES**\$0.00****\$0.00****\$84.00****OWNERS' EQUITY**

Retained Earnings	\$2,291,237.89	\$2,291,237.89	\$2,291,237.89
Net Income (Loss)	(\$1,281.38)	(\$5,507.33)	\$374.66
Total Owners' Equity	\$2,289,956.51	\$2,285,730.56	\$2,291,612.55

TOTAL LIABILITIES & EQUITY**\$2,289,956.51****\$2,285,730.56****\$2,291,696.55**

CASH FLOW RECONCILIATION

	30-Apr	31-May	FISCAL YTD
TOTAL NET INCOME (LOSS)	(\$4,225.95)	\$5,881.99	\$374.66
Operating Activities			
Accounts Payable	\$0.00	\$84.00	(\$1,731.00)
Total Investing Activities	\$0.00	\$84.00	(\$1,731.00)
INCREASE (DECREASE) IN NON-CASH ASSETS			
Accounts Receivable	\$0.00	\$0.00	\$0.00
NET CASH INCREASE (DECREASE)	(\$4,225.95)	\$5,965.99	(\$1,356.34)
CHANGE IN ACCOUNT BALANCES			
Cash at Beginning of Period	\$256,143.35	\$251,917.40	\$259,239.73
Cash at End of Period	\$251,917.40	\$257,883.39	\$257,883.39
Change in Account Balances	(\$4,225.95)	\$5,965.99	(\$1,356.34)

11:58 AM
07/15/24

Seeley Lake - Missoula County Sewer District
Check Detail
May 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1486	05/15/2024	Seeley Lake Historic Museum & Visitor Ctr	1000 · Citizens Ali...		-50.00
Bill		05/15/2024		6670 · Public Relatio...	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	2070	05/15/2024	Seeley Lake Water District	1001 · Missoula Co...		-163.35
Bill	Inv#232	05/01/2024		6652 · Bookkeeping ... Copies	-150.00 -13.35	150.00 13.35
TOTAL					-163.35	163.35
Check	2071	05/15/2024	Decker, William	1001 · Missoula Co...		-702.00
				6117 · Sewer Distric...	-702.00	702.00
TOTAL					-702.00	702.00
Check	2072	05/15/2024	Felicity Derry	1001 · Missoula Co...		-202.50
				6110 · Secretary	-202.50	202.50
TOTAL					-202.50	202.50

MANAGER'S REPORT

JUNE/JULY 2024

Our Congressman Zinke sponsored grant application is making its way through the approval process. The U.S House Appropriations Committee approved its Transportation, Housing and Urban Development Appropriations Act on Wednesday, July 10th. Our application is for \$ 10 million. Out of \$ 20 million requested for 7 projects in Montana, Seeley Lake's application is the largest. The final vote from the U.S. House of Representatives is expected in the last week of July.

Although this amount is less than the \$ 18 million, we originally requested, it is a huge amount for a single grant and will go a long way toward building our wastewater treatment and collection system. We are currently looking for other grant opportunities to help fund the design portion of the project. Our WET consultants are using information developed in the previous PER and update when applicable to hold down design expenses. If in their analysis WET determines some of the proposals of the previous engineers are the most cost effective, we will use those plans. We are basing the new project on the old one but tweaking it to best suit our current situation. This means we will be concentrating on the "hot spots" identified in our sampling and monitoring program. We should not expect the new proposal to encompass all the areas the old one did.

Steve Anderson Felicity and I attended a Zoom meeting about closing our current RDG grant. WET is working on the remaining requirements.

Time card

7 email conversations 7x 0.25hrs	1.75hrs
16 phone conversations 16x 0.25hrs	4.00hrs
June 27 RDG Zoom meeting	1 00hr
June 27 Board/ Public Hearing	1.50hrs
Total hrs	8.25hrs @\$26hr = \$214.50

Dear Editor
and Community Members,

At the last Sewer District Board meeting, there was conversation about how rumors and social media were spreading concerns that often were not based on facts. Everyone is encouraged to participate in the meetings either in person or through zoom. It is only through direct participation, that we can move together to an informed collaborative resolution to our increasing nitrate problem.

We do have nitrate issues in varying intensity within the boundary of the district. North of "town" it is nearly negligible. Near the corner of Juniper and Alder, it is the most intense. Riverview Dr. falls in between. After twelve months of monitoring the 14 new wells, the results show the foundational nitrate levels and locations.

When the former sewer plan was voted down by the district members, the new board came together and formulated an action plan. District members were asking, "how do we know we have a problem?" So the first item was monitoring. Formerly, all the decisions were based on three wells, and the belief that the aquifer flowed from east to west, and was affecting the lake. The new monitoring has shown that this might not be true. The new transducers the Missoula County Health Department put in the wells will determine if the aquifer is moving in a more north to south direction.

Using the results from these new wells, our engineers have created a map denoting the nitrate levels throughout the district. Next, using the results of the wells, they are creating areas of similar characteristics and sanitary sewer upgrade needs.

The Seeley Lake Sewer District (Board) has requested a proposal from Water & Environmental Technologies (WET) to outline the remaining tasks needed to complete the design and construction of a new wastewater treatment system(s). Based on current DEQ regulations and current groundwater nitrate concentrations, all treatment systems must be capable of treating to 7.5 or less mg/l before discharge. The goal is to provide the Board and the citizens of Seeley Lake a focused, cost effective, and environmentally friendly wastewater treatment solution that treats the existing wastewater flows, and also allows for residential and commercial growth to support the community's needs.

Here is a look at various Centralized and Cluster Systems the engineering firm and sewer board will be looking at along with some positives and negatives for the different systems.

○ **Centralized Treatment Options**

- Aerated Mixed Lagoon with carbon addition.
 - Probably not a good fit for the district.
- MBBR (Mixed Bed Bio-Reactor (Aquatech Systems))
 - Waiting for more information on the cost and details of this system.
 - Has potential to be less expensive option.
- SBR (Sequencing Batch Reactor)

- Technology that was picked in previous Preliminary Engineering Report.
 - MBR (Membrane Bio-Reactor)
 - Technology with greatest treatment levels and expansion options.
 - Typically most expensive.
- **Cluster Systems**
- SepticNET
 - the only option for under 5,000 gallons per day.

Owners of the RV park land, have come to the board with a proposal that includes an MBR system originally purchased for use in the Bakken oil fields about 2014, the building, and the land to put it on. Research has shown that governmental grants cannot be used to fund systems on private land, but as part of the planning process, the MBR system will be considered along with other system types and locations.

Once the wastewater treatment zones, technologies, and collection systems have been determined, WET will prepare preliminary design documents which will allow the project to apply for available funding for final design, bidding documents, and construction.

Throughout this process, it is imperative that both members and residents of the district be involved. How?

- Attend meetings, in person or zoom
- Seek facts and don't spread suppositions
- Don't assume someone else in the district will do IT, what ever IT is
- Go to the website SeeleySewer.org and read the minutes and ask questions
- Respond to request for letters of support by submitting them
- Be sure your information is science based
- Challenge out of district persons to also be knowledgeable and not spread conjecture or personal beliefs
- Be part of the solution not the problem

Debit Card Policy

Purpose

This policy establishes guidelines for the use of the Sewer Board's debit card. It aims to ensure that the debit card is used appropriately and within the financial regulations of the State of Montana.

Policy

1. ****Cardholder****: The Manager of the Sewer Board will be the authorized cardholder of the debit card.
2. ****Spending Limit****: The Manager is authorized to make purchases up to \$2000.00 per month. Any transaction exceeding this limit will require prior approval from the Sewer Board.
3. ****Allowed Expenses****: The debit card may be used for necessary and reasonable expenses related to Sewer Board operations. This includes, but is not limited to, equipment purchases, maintenance costs, and emergency repairs.
4. ****Prohibited Expenses****: The debit card may not be used for personal expenses, cash withdrawals, or any expenses not directly related to the Sewer Board's operations.
5. ****Documentation****: For each purchase, the Manager must provide itemized receipts detailing the nature of the purchase, the date, and the total amount spent. These receipts must be submitted to the Sewer Board on a monthly basis for review and record-keeping.
6. ****Misuse of Card****: Misuse of the debit card will result in immediate revocation of card privileges and may result in further disciplinary action as deemed appropriate by the Sewer Board.

Acknowledgement

By using the provided debit card, the Manager acknowledges and agrees to comply with this Debit Card Usage Policy.

Manager's Signature & Date