

Seeley Lake Sewer District

AMENDED - REGULAR BOARD MEETING AGENDA

DATE: Thursday, November 15, 2018
PLACE: Seeley Lake Senior Center, Pine and Locust, Seeley Lake, Montana
TIME: 6:00 p.m.

ROLL CALL

Beth Hutchinson, President	O	05/2022
Troy Spence, Vice-president	O	05/2022
Mike Boltz, Director	O	05/2020
Davy Good, Director	O	05/2020
Felicity Derry, Secretary	O	

1. Call to Order:

2. Roll Call Directors:

3. President's Comments:

- 4. Minutes:** a) September 24, 2018
b) October 18, 2018

- 5. Financial Reports:** a) Invoices- October 2018
b) Financials- July 2018

- 6. Correspondence:** Troy Spence

- 7. Public Comments:** Anyone may address the Board at this time on any topic within the District/Board's jurisdiction, not specifically on an item noted below. Please address Board from podium area and limit comments to 5 minutes or less unless other arrangements have been made ahead of time.

- 9. Old Business:** a) Interview/appoint 4th & 5th Board Director (**Discussion/Action**)
(Seating will occur at future meeting)
b) Wells and Surface Water Monitoring (September 2018 (**Report/Discussion**))
c) Letter of Commitment- checklist prepared by Beth Hutchinson (**Discussion**)
d) Repeat of February 2018 reminder from Dan Johnson (USDA) (**Discussion/Plan of Action**)
e) User Agreements- report from conversation between Beth Hutchinson and Steve Troendle, review of sample contracts, potential process, (**Discussion**)
f) Operation and Maintenance- Budget and Methodology (**Discussion**)
g) Review of District Operating Budget (**Discussion**)
h) Inter-local Agreement and Need for Job Description/Project Manager (**Discussion**)
i) Proposal to Modify Assessment Charges for Proposed Sewer (**Discussion/Action**)
- 10. New Business:** a) Board/Director Roles and Responsibilities (**Discussion/Action**)
b) Guidelines- Intra-board Communications (**Discussion/Action**)
c) Support Staff/Employee Roles and Responsibilities (**Discussion/Action**)
d) Legal Services (**Discussion/Action**)
e) DEQ- clarification of parameters (**Discussion**)
f) Phase 2 Business Development (Proposed RV Park), Mark Bellon, Territorial Landworks (**Presentation/Discussion**)

- 11. Final comments from Individual Directors:** (randomly drawn order)

Good-
Hutchinson-
Boltz-

- 12. Next Scheduled Regular Meeting:** December 20, 2018, 6:00 pm, Seeley Lake Senior Center

- 13. Adjournment**